

Wider South East Officer Working Group
Wednesday, 9 November 2016, 14.00 – 16.30
Conference Suite, London Councils, London
Agenda

1(14.00-14.05) Welcome and Apologies

2(14.05-14.15) Notes of 9 Sept meeting and feedback from PSG 12 October

Draft notes for agreement (GLA) – paper to follow

3(14.15-14.45) London Plan Review

a) Draft Wider South East policies for discussion at Summit (GLA) – brief presentation and discussion of key issues

4(14.45-15.10) Barriers to Housing Delivery

- a) Preparation of meeting with Ministers following joint letter (SEEC) – verbal update
- b) Unimplemented Planning Permissions:
 - GLA vs Glenigan data (GLA) – brief presentation
 - Alternative sources outside London (SEEC/EELGA)

5(15.10-15.20) Strategic Infrastructure Improvements

a) Revised Lobbying Spreadsheet and proposed programme of lobbying activities (GLA) – brief presentation and discussion

6(15.20-16.00) Common Understanding of Evidence Base

Overview paper to follow (EELGA)

- a) Validation of GLA's demography model (Southampton University) – brief presentation and Q&A
- b) GLA employment projections – brief initial verbal feedback from SEEC/EELGA
- c) Preparation of proposals for Joint Technical Work (EELGA) – brief update

7(16.00-16.15) Preparation of Summit on 9 Dec

a) Draft agenda and how to ensure interactive debate (SEEC/GLA) – paper attached

8(16.15-16.30) Outlook 2017

- a) WSE communication principles (EELGA) - paper attached and brief discussion
- b) Work programme 2017 (EELGA) – paper attached and brief discussion

9(16.30) AOB

Terms of Officer Steering Group and further details about Wider South East Collaboration:

<http://www.london.gov.uk/about-us/organisations-we-work/policy-and-infrastructure-collaboration-across-wider-south-east>

Item 2

Wider South East Officer Working Group

DRAFT NOTES

9 Sept 2016 at 13.30 at Committee Room 5, City Hall, London

Present:

Richard Hatter	Thurrock Council (Chair of East of England Working Group) (Chair)
Cinar Altun	East of England Local Government Association (EELGA)
James Cutting	East of England Programme Manager
Nick Woolfenden	South East England Councils (SEEC)
Jennifer Sibley	London Councils (sub)
John Lett	GLA Planning
Jorn Peters	GLA Planning (Secretariat)
John Williamson	Cambridgeshire & Peterborough Joint Strategic Planning Unit
Carolyn Barnes	Bedford Borough Council
Phil Morris	Norfolk Council Council / Norfolk Strategic Planning Group
Matthew Jericho	Essex County Council (sub)
Paul Donovan	Hertfordshire County Council (sub)
James Cushing	Central Bedfordshire Council (sub)
Alison Bailey	Buckinghamshire Planning Officers Group/South Bucks DC
Sue Janota	Surrey County Council
Tom Marchant	Kent County Council
Bryan Little	West Berkshire District Council (sub)
Catherine Smith	Medway Council (sub)
Steve Barton	West London Alliance/West London Planning Policy Group/LB Ealing
Viv Evans	Royal Borough of Kingston
Susannah Wilks	Cross River Partnership
Barry Smith	City of Westminster (sub)
Gareth Fairweather	Transport for London (sub)
Mike Keegan	Transport for London (presenter)
James Clark	GLA Housing & Land (presenter)
Ben Corr	GLA Demography (presenter)
Fiona Morrill	GLA Economics (presenter)
Mathieu Mazonod	GLA Infrastructure

Apologies:

Kevin Steptoe	East Herts District Council
Graham Thomas	Essex County Council
Claire Stuckey	Essex Planning Officers Group/ Chelmsford BC
Max Baker	Bracknell Forest District Council
Jenny Rickard	Surrey Heath Borough Council
Mark Aplin	Kent Planning Officer Group / Dartford BC
Pete Errington	Hampshire County Council
Bev Hindle	Oxfordshire County Council
Andrew Barry-Pursell	City of Westminster
Joanne Woodward	London Borough of Redbridge
Clare Loops	Royal Borough of Greenwich
Katharina Winbeck	London Councils
David Jowsey	Transport for London

2 Notes of the meeting of 17 July 2016

Notes were agreed.

3 Strategic Infrastructure Improvements

a) Revised draft paper for discussion and agreement of next steps

Jorn Peters (GLA) presented a draft lobbying spreadsheet (presentation provided separately). During the subsequent discussion the following issues were raised:

- Spreadsheet of particular use as project management tool
- Existing lobbying activities should be utilised and then complemented
- Different parts of a corridor/area may be a different phases in development process
- Linkages between identified areas/schemes should be recognised
- Government's imminent airport decision will influence focus/phasing
- Identified areas/schemes could provide starting point for wider spatial context in London Plan Key Diagram
- Sue Janota / Viv Evans referred to M25 study, which should be considered

ACTION:

- EELGA to provide further input following their Members meeting on 22 Sept, LEP representatives also participating
- GLA to circulate draft lobbying spreadsheet to members for further input
- GLA to refine papers for Political Steering Group meeting on 12 October

b) Presentation on emerging Mayor's Transport Strategy and Crossrail 2

Mike Keegan and Gareth Fairweather (TfL) presented the emerging Mayor's Transport Strategy and an update on Crossrail 2. During the subsequent discussion the following issues were raised with regards to the latter:

- National Infrastructure Commission recommendations (March 2016) confirmed prioritisation of Crossrail 2 (CR2) scheme – growth/development opportunities are part of business case
- Crossrail Growth Commission also considered what the elements of the scheme mean for authorities outside London (including secondary impacts on authorities without direct CR2 stations); focus on Surrey and Hertfordshire, but keen to work with all affected authorities
- Most growth within London, but if CR2 extension, further opportunities for growth outside London
- Not much housing provision unlocked by CR2 only expected in late 2030s and 2040s

4 Barriers to Housing Delivery

a) Update on draft joint letter to Government and planning meeting with Ministers

Nick Woolfenden (SEEC) reported that final letter would be send to Government in the following week. Recent officer comments could be considered for Member briefing for expected future meeting with Minister.

ACTION:

SEEC to send finalised letter to relevant Government departments

b) Revised Housing Spreadsheet

Significant concerns were raised again, in particular by South East representatives about the housing need – approval relationship and the purpose behind it. So, it was advised that the revised spreadsheet should not be circulated as presented. In terms of unimplemented permissions, the GLA indicated differences between the Glenigan data and their own London Development Database. Concern was expressed about underestimating permissions outside London and alternatives to Glenigan, such as Annual Monitoring Reports, Objectively Assessed Needs and Strategic Housing Market Availability Studies could be considered.

ACTION:

- South East and East of England members to explore alternative sources to those in the spreadsheet
- GLA to obtain approval data from Glenigan and explore difference between Glenigan and London Development Database on unimplemented permissions

c) Introduction of Homes for Londoners Board

James Clark (GLA, Housing & Land) gave a verbal introduction of the Board:

- The Mayor’s manifesto included a commitment to set up ‘Homes for Londoners’, and in Sept the Mayor announced the first steps towards City Hall taking a more active role in delivering the homes Londoners need.
- At the heart of Homes for Londoners will be a new governance board, chaired by the Mayor, including representatives from boroughs, housing associations and the development industry. This will be supported by sub-groups and investment boards – and a skills and capacity review covering the whole of the GLA group has also been announced.
- This new approach will need to be underpinned by additional powers and resources from central government. The Mayor is negotiating a significant funding and devolution settlement.

5 Common Understanding of Evidence Base

- a) Update on emerging demographic modelling and on consideration of employment projections (GLA)**
- b) Update on proposal for Joint Technical Work (EELGA)**
- c) Steps towards collaboration and addressing concerns (EELGA)**

As meeting time was running out, these three sub-items were briefly discussed as one item.

Ben Corr (GLA Demography) gave a brief presentation on the GLA's emerging demography model projections (provided separately). James Cutting suggested that inputs from local assessments should take place, once the validation of the model is complete. The interpretation of the model and the management of the release would be crucial. Officers were aware of political concerns raised at PSG about the importance of not undermining existing local plan making.

Fiona Morrill (GLA Economics) gave a brief presentation on the GLA projections and the scope for consistent projections for the WSE. The aim would be a simple benchmark for authorities outside London based on historic trends. Participants from the East of England indicated that the East of England Forecasting Model should be taken into consideration, in particular as it already covers areas beyond East of England boundaries.

Regarding growth reports (e.g. Outer London Commission), it may also be useful to re-visit the 'stocktake' that was produced last year under Richard Hatter's lead.

ACTION:

- GLA to engage WSE partners in discussions re further development of the employment projections
- GLA to re-circulate 'stocktake' document

6 Preparation of Summit on 9 Dec

Proposals for draft agenda and an interactive format had been produced by SEEC and circulated with the agenda, but no specific discussion as meeting time was running out. However, already when discussing item 3 (MTS), the high-level consultation on all Mayoral strategies was mentioned, and it is expected to be published by the end of October. However, the Summit's workshop on the London Plan is expected to cover more detailed WSE related policy issues than the high-level consultation document will cover.

The revision of the WSE related policies may – subject to Mayoral agreement – raise the possibility of greater engagement e.g. in terms of:

- Development corridor based approach to support growth – focus on volunteers and potentially recognition in London Plan Key Diagram, but need to understand implications better, including potential SEA requirements
- Review of rail franchising and fare structures to support the above
- Potential relocation of industrial land

ACTION:

- Group members to make written comments on draft Summit agenda and format
- GLA to arrange extra meeting of the Group in early November to discuss the Summit preparation and also WSE related London Plan policy ideas

7 AOB

Feedback from previous Political Steering Group meeting should be included as standing item on future agendas as this provides the steer for the Officer Working Group.



Item 3 – London Plan Review

Officer Working Group
9 November 2016

A City for All Londoners



<https://www.london.gov.uk/get-involved/have-your-say/all-consultations/city-all-londoners>

Comments by 11 December

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East of England
Local Government Association

MAYOR OF LONDON



Towards new Wider South East policy

- Average annual approvals within London's boundaries – 50k +
 - SHLAA (due in Spring 2017) to clarify if /how far London can aim to address its emerging future need (to be established through SHMA)
-
- Partnerships with authorities outside boundaries
 - engagement in Plan development process and technical evidence
 - focus on growth corridors and reflection in Key Diagram
 - focus on willing partners for growth, but coherent strategic narrative



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Towards new Wider South East policy (cont.)

- Support collective economic success/benefits, addressing e.g. business linkages, commuting and skills requirements
- Reflect collective need for strategic freight/logistics/port facilities and consider possible relocation of business/industry
- Reflect collective strategic infrastructure needs (transport, water and waste management) and how to address them (e.g. devolution of funding/power – e.g. rail franchising)?
- Balance growth and environmental/land protection needs



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Item 4b

Barriers to Delivery - the Evidence

Officer Working Group

9 November 2016

Barriers to Delivery – LDD vs Glenigan

- 266k vs 111k units of unimplemented planning permissions within London for most recent year (2014/15)

266k (LDD) – deducting from that to simulate Glenigan:

- 113k - Outline Permissions and Prior Approvals (as Glenigan only includes Full and Reserved Matters permissions)
- 22k - schemes with less than 10 units
- 7k - schemes not for new development (conversions,...)
- 0.3k - schemes not started after 3 years
- 0.3k - schemes not residential led
- 13k - remaining difference (why unclear)

111k (Glenigan)



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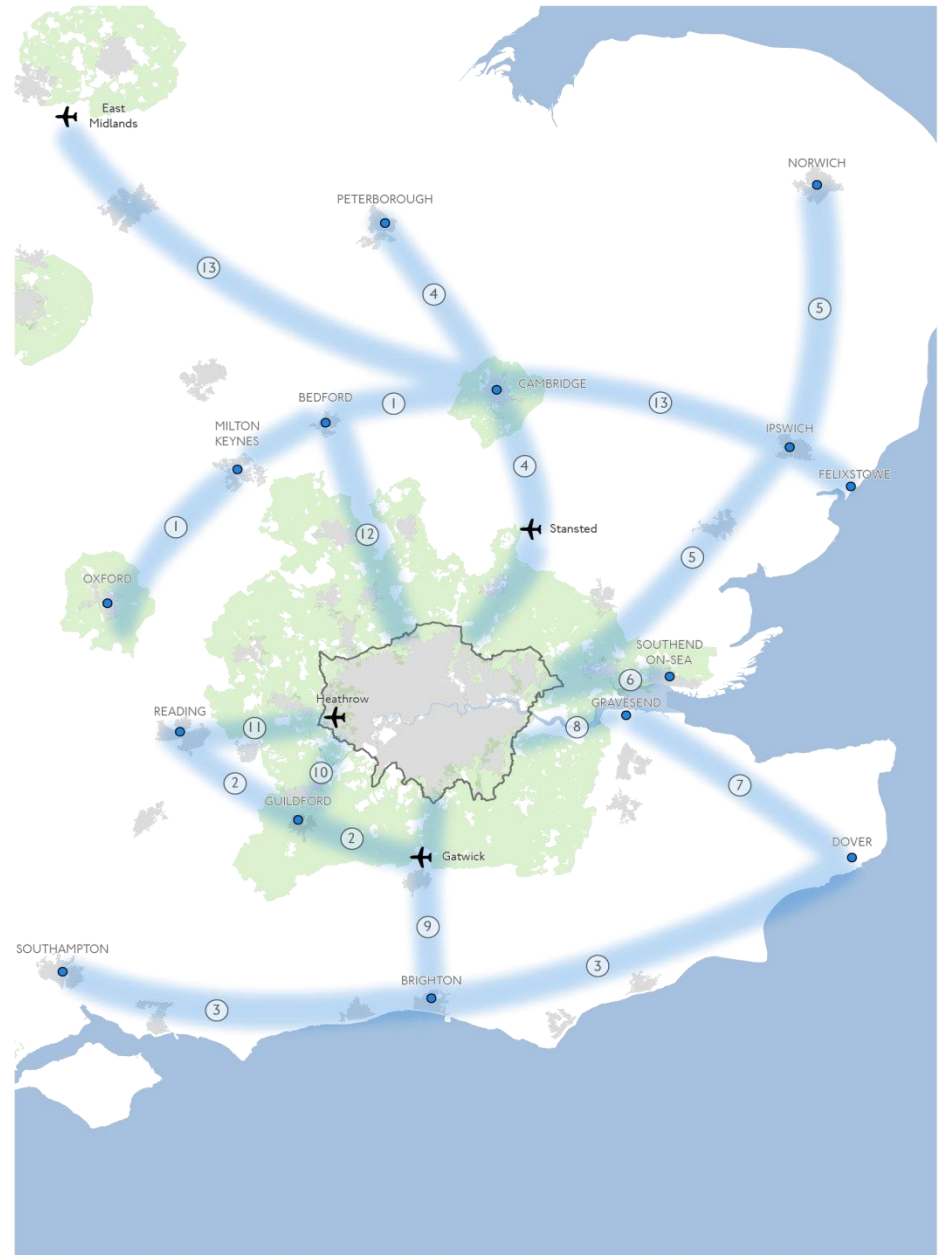
Item 5

Strategic Infrastructure

Officer Working Group
9 November 2016

List of areas/schemes

1. East West Rail and new road link (Oxford - Cambridge)
2. North Downs Rail Link (Gatwick – Reading)
3. A27/M27/A259 and rail corridor (Dover – Southampton)
4. West Anglia Mainline and Crossrail 2 North (London – Stansted-Cambridge-Peterborough)
5. Great Eastern Mainline (London – Ipswich – Norwich)
6. Thames Gateway Essex: C2C and Crossrail 2 – Eastern Branch (London – South Essex / London Gateway Port)
7. Thames Gateway Kent: Crossrail 1 extension East and HS1 route (London – North Kent – Channel Tunnel)
8. Lower Thames Crossing
9. Brighton Mainline (London – Gatwick – Brighton)
10. South West Mainline and Crossrail 2 South West (London – Surrey / southern access to Heathrow)
11. Great Western Mainline (London – Reading / western access to Heathrow)
12. Midlands and West Coast Mainline (London – Luton – Bedford / Milton Keynes)
13. Felixstowe – Nuneaton / Midlands



Political Steering Group

- Promote all 13 schemes (phased in line with their relevant timescales) and consider reflection in London Plan
- Use but don't duplicate research to support making the case
- Develop a lobbying programme (talking to LEPs and other promoters) to identify value we can add jointly
- How? Split the schemes up to share the work load without isolated promotion of their own regional or local schemes



Summary Headlines for Summit

For each area/corridor:

- Broad benefits of key schemes – transport, economic, housing
- Indicative timescales, costs and status in development process
- Key promoters to engage with
- Potential complementary lobbying action
e.g. political support for high-level meetings, press articles, making the case to local MPs and stakeholders involved

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Wider South East Officer Working Group

Date: 9 November 2016
Item: 6
Subject: Update on WSE Joint Technical Work
Report by: James Cutting
Contact: James.Cutting@eelga.gov.uk

Purpose

To provide an update on WSE joint technical work including:

1. The validation of the GLA's demographic model
2. The GLA's employment projections
3. Preparation of proposals for Joint Technical Work

Recommendations

- a) **In light of mixed views at Political Steering Group and member agreement that a paper/feedback on independent evaluation should be reported to next meeting in March to inform next steps, Officers identify key steps for collaboration and discuss issues to inform development of that paper which should set out:**
 - Findings of independent evaluation
 - The extent to which the GLA's model has the potential to be a significant resource in developing a common understanding and for all authorities to save resources,
 - Key actions that might be required to mitigate negative impact to the preparation of Local Plans if the data is to be made available/ published, given that awareness of the model will increase.
- b) **Consider next steps for employment projections**
- c) **Note the position of the East in progressing its research.**

1. Validation of GLA's demography model and next steps for PSG discussions

- 1.1. The GLA is developing a demographic model, which has been examined by Southampton University. Southampton University will present and discuss the process in validating the GLA's demographic model with officers.
- 1.2. The provision of a common demographic model has the potential to be a significant resource in developing a common understanding of evidence and presents an opportunity for all authorities to save resources, particularly with providing projections that are based on longer-term trends, to inform Strategic Housing Market Assessments (SHMAs).

1.3. The GLA model also allows specific adjustments to the model to reflect local characteristics such as armed forces and student populations not reflected by ONS/DCLG and bespoke scenarios that could be agreed and then modelled.

1.4. October Political Steering Group (PSG) agreed that a report should be brought back to its next meeting to allow political consideration of the independent review and possible next steps. These will need to be identified in order for the PSG paper to provide a comprehensive position.

Are the steps in 1.6 below a reasonable set of next steps?

1.5. In the meantime (before the next meeting – possibly January 2017) the PSG agreed that GLA projections for SE/East would not be publicly released, owing to concerns about undermining existing Local Plan preparation – especially given March 2017 submission deadlines for some councils. Members also made the distinction between the ‘mechanics’ of the model and the assumptions within it.

What are the risks is the PSG do not agree to the collaborative steps?

1.6. The independent verification process could also help to address concerns, particularly about perception. However, the PSG will need to confirm what further steps need to be taken when they discuss next steps and steer GLA plans for the data to be released, this could include:

- An acknowledgement by authorities in the Wider South East that national guidance directs consideration of other factors (such as longer-term trends) which are not captured by DCLG;
- Awareness raising throughout the wider south east of the existence of the model and the availability to assist in the production of SHMAs and Local Plans, and
- Liaison with DCLG and the Planning Inspectorate Service (PINS) on the use and stages/timing of incorporating the outputs from the model into local plan evidence.

1.7. It is noted that whilst the validation process is an important step, a major concern remains the risk to the delivery of local plans, in particular given the 2017 deadline for Local Plans. There are also challenges in achieving a wider appreciation on the model and its underlying assumptions given the large number of councils across the Wider South East.

1.8. However, given the opportunity to shape the GLA’s model, if authorities across the WSE can agree about the fundamentals about how the model works and when the data would be released, it may be possible to overcome some of these risks and support councils to ensure that they are able to strengthen their local plans.

2. GLA employment projections

2.1. The GLA will provide an update and describe the next steps for the development of the projections and the potential interactions with other evidence and strategy formation.

2.2. An early scoping meeting took place on 7 Nov with a few SE/East reps and GLA. Next steps will be considered in light of this meeting.

3. Preparation of proposals for Joint Technical Work

3.1. Officers within the East will agree a brief for migration research and for ongoing technical demographic support on 10 November 2016.

3.2. The emerging key components of the migration research are:

- How changes to the economic role of London and the wider south east can be seen in demographic characteristics of the component areas;
- How changing employment and labour market characteristics have influenced population change;
- Characteristics and patterns of international migration within the wider south east;
- The direct and indirect patterns of national migration particularly arising from London;
- The degree to which migration patterns, house prices and commuting are related;
- Impact of demographic changes on household characteristics;
- Mapping demographic and household typologies, and
- Technical implications for modelling likely future events

3.3. The GLA has offered technical support in compiling the evidence; this could be particularly beneficial with the examination of commuting patterns. South East PSG members have indicated concerns about timing of this work given uncertainties of Brexit, and potential costs, but will maintain a watching brief.

ESRC Centre for Population Change

Jason Hilton, Jakub Bijak, Jonathan J Forster,
University of Southampton, UK

Independent review of population projection methodology of the Greater London Authority

Strategic Spatial Planning Officer Liaison Group meeting,
City Hall, London, 9th November





Summary and Findings

- State of the art multi-regional projection model
- Robust implementation in R, with GUI and tuneable parameters/assumptions
- Best available data for all components from ONS
- Some initial data problems rectified by GLA
- Suggest smoothing of rates at LA levels
- Greater formal documentation needed

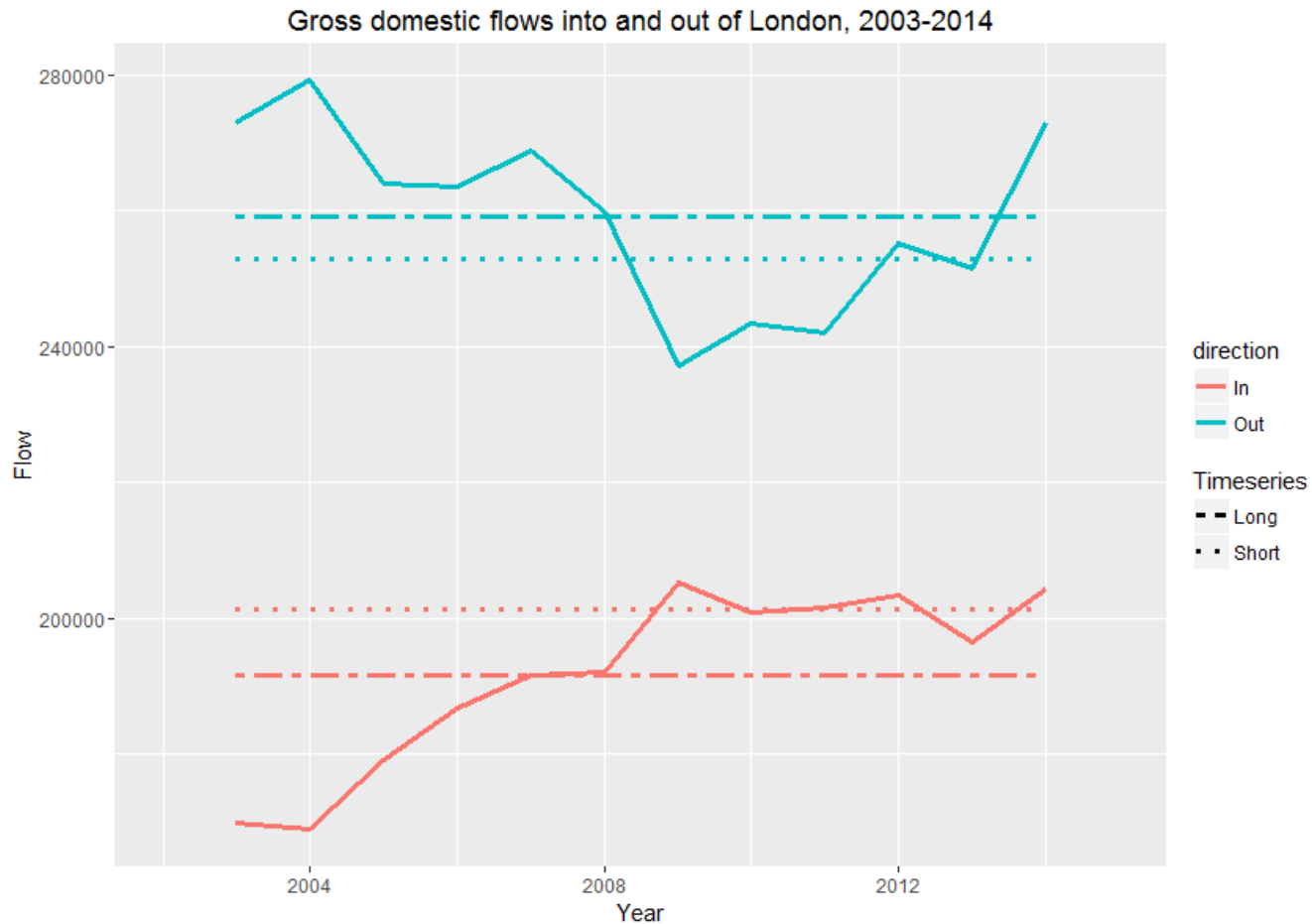


Model Description

- Geographic regions (LAs + Boroughs + nations) treated separately
- Age-specific mortality probabilities and fertility rates calculated for each area
- Projection trends follow ONS National Population Projections – option to constrain and match
- Origin-Destination specific probabilities used for internal migration

Assumptions: Internal Migration

- Longer time-series can be used for internal migration



Recommendations: Smoothing

- Smooth age-specific probabilities to reduce volatility





Thank you!

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Scoop.lt: [centre-for-population-change](https://www.scoop.lt/centre-for-population-change)

Item 8a

**DRAFT WSE COLLABORATION PROGRAMME
COMMUNICATION PRINCIPLES**

1. Introduction

- 1.1. The Wider South East (WSE) Political Steering Group (PSG) was formed as a means to “*address high-level, cross-boundary planning and investment issues facing the area which are of wider importance than those addressed by existing partnerships and organisations*”.
- 1.2. The Terms of Reference state that the role of the WSE PSG is to:
- *Oversee an effective engagement network to underpin communication between the bodies and members involved to ensure progress on agreed actions is made between meetings, and in particular; it is also important to provide regular updates for all WSE Leaders’; and*
 - *Use the collective influence of the Political Steering Group to further joint strategic goals with Government and other stakeholders*
- 1.3. The WSE PSG agree that there is value in some targeted communications to support priority work streams, but that such activity should be kept light touch and non-bureaucratic. The purpose of this document is to suggest ways to help:
- a) Develop partnership working across the WSE and achieve effective and timely communications between partners;
 - b) Raise the profile and visibility of the WSE collaboration effort;
 - c) Ensure awareness and understanding amongst primary stakeholders is high and effective buy-in is maintained;
 - d) Respond appropriately to emerging challenges relevant to the priority issues in a timely and effective manner; and
 - e) Strengthen the voice and influence of the WSE as a whole.

2. Audience

Primary	Secondary
Central Government	
Government Agencies and Commissions	
Local Authority Leaders, Local Authority Lead Members	
Local Authority CEXs	Local Authority Senior Officers for Economic Development, Planning, Housing and Transport
Local Enterprise Partnerships	Other partners, for example water and utility companies, TfL, Network Rail, Highways England
Local and national media/publications	Other Stakeholders, for example National LGA, Rural England

3. Communication Approaches

The WSE Communications and Public Affairs ambitions are interwoven with the WSE work programme. The success of WSE collaborative effort is reliant on a strong programme of work which includes consideration and agreement on key messages and policy positions relevant to the four priority work streams¹. The WSE PSG will have oversight of joint communications and agree high level communication actions. The core officer group² will be responsible for the communications and public affairs element of the activities contained in the work programme and for progressing decisions made by the WSE PSG.

FOR DISCUSSION – Should a virtual WSE comms group be set up for supporting the communications/lobbying element of our work? The core officer group will of course be accountable to the WSE PSG, who will retain oversight of all communications/public affairs undertaken as part of this work programme.

Examples of various communications tools available to the WSE and principles for their use are set out below:

Tool	How it will be used
Stories of Mutual Interest	<p>WSE partners will maintain regional independence and decision-making in their individual communications relating to the WSE collaboration programme, and are encouraged to communicate regularly with their respective member councils and stakeholders on progress made.</p> <p>Partners will however alert counterparts in partner organisations before a unilateral press-release /public statement is made on a story of potential mutual interest. This includes use of social media and providing a verbal statement/interview to the media where applicable.</p>
Proactive Media	<p>Proactive press releases will be produced alongside relevant pieces of work or following key decisions by the WSE Political Steering Group (PSG). They will usually contain a quote from members of the WSE PSG.</p> <p>The content of proactive releases must be approved by the Chair from each region, or the Vice-Chair in the event that the Chair is unavailable of each region.</p> <p>Final approved media releases will be circulated to all members of the WSE Political Steering Group immediately prior to media distribution.</p>
Reactive Media	<p>Media reaction can often be required at short notice. It will be the responsibility of all core officers to work together to respond appropriately (either collectively or individually), with input from communications officers as appropriate.</p> <p>Any proposed media reaction must be approved by the Chair from each region, or the Vice-Chair in the event that the Chair is unavailable of each region.</p> <p>Final approved media releases will be circulated to all members of the WSE Political Steering Group immediately prior to media distribution.</p>

¹ London Plan Review, Achieving a Common Understanding of the Evidence, Investment in Strategic Infrastructure and Overcoming Housing Barriers

² Lead officers from the East of England, Greater London Authority, London Councils and South East England Councils.

Engaging Central Government	<p>Engaging central government will be a key element of the WSE work programme going forward.</p> <p>When undertaking a piece of joint work requiring engagement with central government ministers and departments, the PSG will provide strategic direction and leadership.</p> <p>Any letters/invitations to central government will be approved and signed by the Chair from each region, or the Vice-Chair in the event that the Chair is unavailable of each region.</p>
Events / Meetings	<p>Events / Summits will be held as required to engage the wider stakeholders in the work of the WSE programme. Joint branding of each of the partner organisations will be used when marketing these meetings and events.</p> <p>Members of the PSG (or officers) who are invited to address externally organised events and meetings on the work of the WSE will inform partners before the speaking engagement takes place, and will be supported by officers to prepare if required.</p>
Briefings and Reports	<p>All briefings and reports produced for and by the WSE collaboration programme will be drafted jointly by officers from the East, South East and London.</p>
Website Blog/E-bulletin?	<p>Joint articles for an e-bulletin and websites will be prepared regularly to promote the progress made by the WSE.</p> <p>FOR DISCUSSION: IS THIS SOMETHING WHICH WE WANT TO BEGIN DOING?</p>

Item 8b

Draft WSE WORK PROGRAMME 2016/17

Note: As set out in Terms of Reference, Political Steering Group sets priorities/actions, and OWG taking this forward.

TASK	THEME/ PRIORITY	PURPOSE / AIM	PSG current agreed actions/ position	STATUS	NEXT STEPS / ACTIONS	COMMUNICATIONS/PUBLIC AFFAIRS	LEAD OFFICERS	IMPORTANT DEADLINES (If applicable)	PROGRESS /UPDATE
LONDON PLAN									
WSE engagement with the London Plan	London Plan Review	To develop WSE related London Plan policies, and engage with WSE stakeholders.	Summit to consider/ inform key issues	Ongoing.	Preparations for a workshop at the Summit on 9 Dec are ongoing.	Invitations to leaders in the WSE have been sent for the Summit, attendance is being collated.	Jorn Peters, John Lett	9 December 2016 – Summit Date	
WSE Summit	Cross Cutting	To ensure the engagement and buy-in of all council leaders across the WSE in the work of the WSE PSG. Opportunity for council leaders to contribute on early proposals for London Plan and raise awareness of GLA demographic model.	Summit to consider/ inform key London Plan issues and WSE priorities for 2017	Ongoing	Finalise Agenda / Collate Attendance / Prepare workshops	Invitations to leaders in the WSE have been sent for the Summit, attendance is being collated. Possibly a news story or a joint press release on outcomes from Summit?	All, SEEC to lead overall and GLA on Workshop content?	9 December 2016	
BARRIERS TO HOUSING DELIVERY									
Joint letter on housing barriers and meeting with Ministers	Barriers to Housing Delivery	To begin discussions with central government on solutions to barriers hindering housing delivery, and lobby for devolved power in this context.	Arrange to meet Minister Gavin Barwell	In progress	Preparations for Meeting with Ministers / Unimplemented planning permissions numbers	Press Release / Possibly a feature article in MJ	Cinar Altun – Nick Woolfenden	Date TBC	
Evidence to support our engagement with Government	Barriers to housing delivery	Estimation of a realistic development pipeline for the different parts of the WSE	PSG support	In progress	Analysis of underestimating Glenigan data, outside London consideration of AMR data	Related to above	Jorn Peters	Related to above	
STRATEGIC INFRASTRUCTURE									
Development of lobbying programme for the identified schemes	Infrastructure Priorities	The aim is facilitate joint lobbying on key schemes for the WSE and use collective strength, and secure reference in London Plan, where relevant.	List of 13 strategic transport schemes agreed for joint influencing and reporting to Summit; details and phasing to be further developed	On-going	A list of 13 schemes has been approved. Need to develop a phased lobbying programme for the identified schemes – working with LEPs and other existing promoters	Press release after the WSE Summit on 9 December	Jorn Peters/TfL/all		
ORGANISATION/ COMMUNICATIONS									
PSG and OWG programme of meetings and agenda setting	Cross Cutting	Arrange annual programme of PSG meetings to gain member steer and engagement, and then schedule OWG to support preparation/take forward actions arising.	Similar programme as 2016 – arrange next PSG for March 2017.	To do			Jorn Peters/all		
WSE Communications	Cross Cutting	To ensure that the core messages and outcomes of the WSE collaboration programme are communicated consistently and effectively across the East of England, London and the South East.	Keep approach light touch	In progress	Cinar Altun will develop some high level principles and engage with Essex Public Affairs team to assist	N/A	Cinar Altun		

TASK	THEME/ PRIORITY	PURPOSE / AIM	PSG current agreed actions/ position	STATUS	NEXT STEPS / ACTIONS	COMMUNICATIONS/PUBLIC AFFAIRS	LEAD OFFICERS	IMPORTANT DEADLINES (If applicable)	PROGRESS /UPDATE
SHARED UNDERSTANDING OF EVIDENCE									
WSE Migration Review	Common Understanding of the Evidence	A better understanding of the influences on migration is necessary not just to consider migration flows to and from London, but the roles of areas within the WSE and what future trends might look like.	East of England supportive; SE to consider position further in 2017, but concerned about how it will account for Brexit uncertainties and potential cost.	In progress					
Preparing a technical work programme and liaising with WSE officers on elements where costs can be shared.	Cross Cutting / Common understanding of the Evidence	A work programme will ensure that resources available are utilised to facilitate joint working across East, the GLA and South East where agreed by PSG.	Different positions across the PSG membership	Ongoing.		N/A	James Cutting / all		
WSE Technical Evidence Stocktake.	Common Understanding of the Evidence	The WSE Technical Evidence Stocktake reviews the current evidence base available on a range of issues impacting local authorities across the WSE. It is continuously updated so that technical work is not duplicated and opportunities for collaboration are identified.	N/A – background technical work	Ongoing.	This will be updated by officers across the WSE to include details on growth corridors.	N/A	Richard Hatter		
Engaging and influencing the GLA's Demographics Model	Common Understanding of the Evidence	The GLA is expanding the capability of its population and household projection modelling to cover the whole of England and has offered to WSE authorities to get involved. The aim is to ensure that the WSE is able to understand this modelling work; and support councils to understand and engage with the model as/when appropriate.	Some officers and members think that a verified consistent evidence base would be useful to inform future Strategic Housing Market Assessments and strengthen Local Plan Examinations, whilst others are concerned it could undermine existing work based on official ONS projections.	In progress	Report finding of independent study to March 2017 PSG (date tbc) The GLA has undertaken an independent verification of the model. Councils outside London have been invited by GLA to assess the model results from their local perspective. Protocols about publication, timing and incorporation in plans and evidence base will be developed for the use of the model. Further technical consideration/progress is needed ahead of next PSG meeting.		Jorn Peters, GLA Demography		
Engaging with the GLA Employment Projections	Common Understanding of the Evidence	The GLA is running its Employment Projections for London and the South East and has invited the East of England and South East to appoint representatives to shape the scenarios that are input.	East of England see this is an opportunity for the East of England to engage and influence the GLA's employment projections and promote the East of England Forecasting Model (EEFM). SE officers are meeting GLA officers to discuss the purpose of the model and consider extent of appropriate involvement. No steer yet – this is a new development, and steer will be needed at an appropriate point.	In progress	This is a new development.		Jorn Peters, GLA Economics/ James Cutting		