Mayor's Infrastructure High Level Group – Meeting Notes – 30th April 2018

Attendees:
Akshay Kaul, Director of Systems and Networks, Ofgem
Chris Train, CEO Cadent Gas
David Wright, Director of Electricity Transmission and Group Chief Electricity Engineer, National Grid
Elaine Bailey, CEO, Hyde Housing (G15 Group Representative)
Estelle Brachlianoff, Senior Executive Vice-President, Veolia
Hala Audi, Director of Strategy and Policy, IPA (HM Treasury)
John Holmes, Head of Better Regulation, ORR
John Morea, CEO, SGN
John Murphy, CEO, Murphy (CECA Representative)
Jules Pipe, Deputy Mayor for Planning Regeneration and Skills, Greater London Authority
Katharina Winbeck, Head of Transport, Environment and Infrastructure, London Councils
Mark Adolphus, Director of Connections, UKPN
Martin Romer, Head of Regulatory, Hyperoptic (INCA Representative)
Mike Brown, Commissioner, TfL
Paul Forster, Head of ETO Transformation & Business Change, SSE
Phillip Graham, CEO, National Infrastructure Commission
Rachel Fletcher, CEO, Ofwat
Rupert Walker, Strategy and Planning Director (South), Network Rail
Simon Moody, London Area Director, Environment Agency
Steve Robertson, CEO, Thames Water
Steve Unger, Group Director of Strategy, Ofcom
Tim Stranack, Business Development Director, Community Fibre (ISPA Representative)

Apologies:
Basil Scarsella, CEO, UKPN
Cllr Darren Rodwell, Executive Member for City Development, London Councils
Colin Nicol, Managing Director of Networks, SSE
Dana Tobak, CEO, Hyperoptic (INCA Representative)
Jeremy Chelot, CEO, Community Fibre (ISPA Representative)
Joanna Whittington, CEO, ORR

Agenda:

Chair: Jules Pipe

1.	10 min	**Welcome and Introductions**
2.	25 min	**The Infrastructure and Development Coordination (IDC) Unit - Draft Business Case**
3.	25 min	**Infrastructure Mapping Application Demo**
4.	25 min	**Proposed IHLG Workstreams for 2018/19**
5.	5 min	**AOB**

Papers:
- Infrastructure and Development Coordination (IDC) Unit - Draft Business Case
- IHLG Proposed Workstreams Discussion Paper

Key actions arising and decisions made:

1. **The Infrastructure and Development Coordination (IDC) Unit – Draft Business Case**

- Jeremy Skinner presented the key findings of the Infrastructure and Development Coordination Business Case, including a proposal for the GLA to establish a new 'Coordination Unit'.

- Members were asked the following questions:

  o Should the GLA make a funding request of £3 million to the Lane Rental Governance Committee on behalf of the IHLG for the Coordination Unit, or instead request a larger funding envelope to cover unforeseen costs?

  o Are there any risks that the GLA should be mindful of throughout the proposed establishment period for the Coordination Unit that are not addressed in the business case?

  o Would your organisation be prepared to nominate a suitable representative to the proposed Project Board?

- Members were enthusiastic about the proposal, offering unanimous support for the GLA to pursue funding for the proposed unit through the Lane Rental Fund.

- Members agreed that additional funding should be sought, to provide additional contingency against possible unforeseen costs. The GLA was encouraged to clearly justify what this contingency would be committed towards.

- Members agreed to commit resource from their own organisations to the 'Project Board', to oversee the implementation of the new unit. The GLA was encouraged to 'find the right people', with the Group recommending a small multi-disciplinary Board. The Board will assist the GLA in ensuring that the business case objectives are met, and that the new resource meets the expectations of members. To that end, we are looking for a small group of 3-5 people that can collectively offer experience in HR, law, engineering, benefits' realisation, risk management, and stakeholder management. Please contact oscar.watkins@london.gov.uk with your suggestions. The board is likely to meet three times over the next few months until the unit is established; thereafter there may be a need for an ongoing external representation (akin to a board), but this will be subject to further consideration as part of establishing the unit.

- The GLA was encouraged to revisit the business case to ensure that adequate resource is committed to the 'analytical' function of the unit, so that opportunities for coordination are identified well ahead of need.

- It was suggested that many opportunities for coordination occur between developers and infrastructure providers. The GLA was encouraged to clearly articulate this in the implementation of the unit.

- It was suggested that clear performance indicators are required, and that these need to be agreed by the IHLG.

  ⇨ ACTION: The High Level Group agreed to nominate representatives for a Project Board, to oversee the implementation of the Coordination Unit. We are looking for a small group of 3-5 people that can collectively offer experience in HR, law, engineering, benefits' realisation, risk management, and stakeholder management. Please contact oscar.watkins@london.gov.uk with your suggestions.

2. Infrastructure Mapping Application Demo

- Molly Strauss presented a demonstration of the Infrastructure Mapping Application (IMA).

- Members were asked to commit a suitable representative, where relevant, to a 'Task and Finish Group', focused on data sharing. Attendees agreed in principle to commit representatives as needed.

- Several next steps were agreed for the Data Sharing Task and Finish Group

  o T&F Group will progress **privacy measures** (e.g. signing of refreshed NDA) to ensure confidence, thereby supporting further sharing.

  o T&F Group will draft and finalise an **MOU** to confirm commitments to regularly update data; and pilot '**machine-to-machine' connections** with providers where systems align, to allow automatic data updates.

  o T&F Group will ensure **commitment to data sharing** cascades within organisations, carrying weight because of its connection to the IHLG.

- The GLA were encouraged to explore opportunities for including additional data (e.g. heat network infrastructure, electric vehicle infrastructure) in the IMA.

- It was raised that data sharing is difficult for telecoms providers, due to commercial sensitivities. The GLA will continue looking into this.

- It was suggested that clearer visualisation of projects with secure and speculative investment would be useful for providers. The GLA is exploring implementing this in version 3.0 of the map.

- It was suggested that clearer visual delineation between housing association and private developer residential projects could offer providers useful insight, because investment in housing association properties is usually more certain. The GLA agreed to explore this in version 3.0 of the map.

  ⇨ ACTION: Molly Strauss will be in touch with relevant members to request that they nominate a representative to the Task and Finish Group, and as needed, to discuss potential improvements to the Infrastructure Mapping Application for Version 3.0. Please contact molly.strauss@london.gov.uk with questions or suggestions.

3. Proposed IHLG Workstreams for 2018/19

- Jeremy Skinner presented the remaining proposed workstreams for the IHLG. These were:
  o Resilience

  o London's growth – intelligence sharing

- Members agreed to the proposed workstreams, including a 'Growth Forum' event.

- It was suggested that the Resilience workstream should undertake careful scoping, to avoid overlap with existing efforts led by the London Resilience Forum, and to transfer existing learning. The GLA confirmed that this had been considered in our proposal.

  ⇨ ACTION: Kristen Guida (Kristen.Guida@london.gov.uk) will be in touch with relevant members to request support for the scoping exercise on resilience.

Next meeting: TBC