

MAYOR OF LONDON

**Project
processing**

GLA approval process

Once you have submitted your project, the GLA will assess the information provided and either approve or return your project.

Returned project

If there is any information missing or incorrect, your project will be returned so you can make further edits. You will receive a notification within the GLA OPS system that your project has been returned including information on the required updates.

Click on 'Project History' to see comments from the GLA.

Project History ▲

16/04/2021 at 11:56
Please update project milestones.

26/03/2021 at 14:46 Resubmitted

09/03/2021 at 15:31 Returned by
Please ensure a signed copy of the trust fund deed is uploaded.

08/03/2021 at 14:44 Resubmitted

Project approval actions

Comments

Add an explanatory comment

SUBMIT PROJECT

Once you have made the required changes or provided the additional information, you can re-submit your project by clicking 'SUBMIT PROJECT' on the project overview screen.

The GLA will assess the re-submitted project and approve.

Contract e-signing process

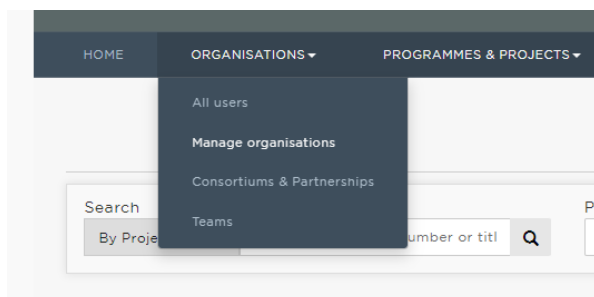
Some project types may require confirmation that an agreed contract is in place before they are able to proceed to approval and/or payment authorisation.

Some project types may also require you to be registered as an authorised signatory. Contact your GLA provider manager who'll provide the authorised signatories declaration template for you to complete.

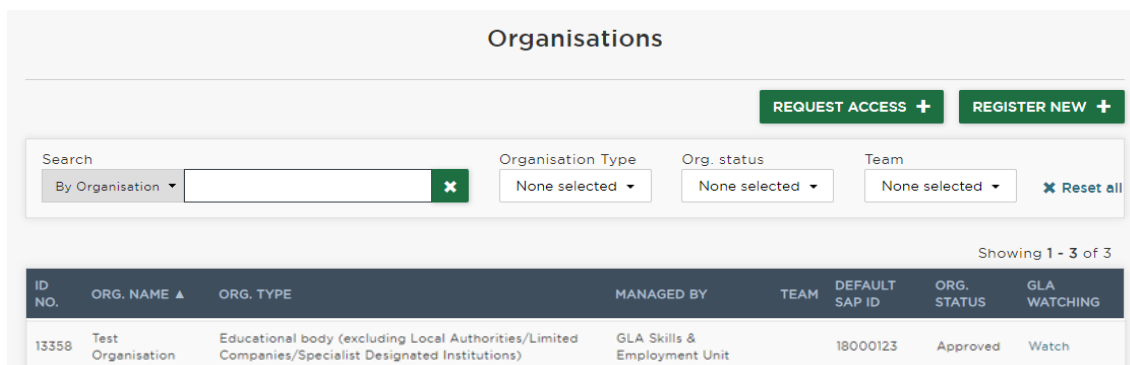
'An authorised signatory is a person at your organisation, who is duly and validly authorised to accept ESF funding offers, execute agreements on behalf of and legally bind your organisation in this manner.' Authorised signatories should have direct or delegated budget responsibility for your project.

Once signatories are confirmed and the project has been submitted, the GLA will issue an electronic contract or payment authorisation for you to accept/sign. All authorised signatories will be notified of the offer via email.

To accept/sign the offer go to 'Organisations' and 'manage organisations'



Click on the relevant organisation profile



Organisations

REQUEST ACCESS + REGISTER NEW +

Search: By Organisation [input field] [x] Organisation Type: None selected Org. status: None selected Team: None selected [x] Reset all

Showing 1 - 3 of 3

ID NO.	ORG. NAME ▲	ORG. TYPE	MANAGED BY	TEAM	DEFAULT SAP ID	ORG. STATUS	GLA WATCHING
13358	Test Organisation	Educational body (excluding Local Authorities/Limited Companies/Specialist Designated Institutions)	GLA Skills & Employment Unit		18000123	Approved	Watch

Housing and Land projects: click into the 'contracts' section and select 'Mark as signed'

DETAILS	SAP IDS	GLA GOVERNANCE	PROGRAMMES	CONTRACTS
Contracts (1)				
Some types of project may require confirmation in OPS that an agreed contract is in place before they are able to proceed to approval and/or payment authorisation. This excludes variations.				
Contract Type	Contract Status	Date Updated	Updated By	Actions
Building Safety Fund Funding Agreement	Pending	N/A	N/A	Mark as 'Signed' Mark as 'Not Required'

Skills projects: Click 'View details' to review the offered document

DETAILS	SAP IDS	GLA GOVERNANCE	PROGRAMMES	CONTRACTS	ANNUAL RETURNS
Contracts (1)					
Some types of project may require confirmation in OPS that an agreed contract is in place before they are able to proceed to approval and/or payment authorisation. This excludes variations.					
Contract Type	Contract Status	Date Accepted	Accepted By	Actions	
ESF Academies Grant Agreement	Offered	N/A	N/A	View Details	

Insert your job title, select tick box and accept the offer.

HOME ORGANISATIONS PROGRAMMES & PROJECTS PAYMENTS REPORTS SETTINGS

< BACK

Contract Details

Status:
Offered

DOCUMENT NAME	UPLOAD DATE	UPLOADED BY
AEB Grant Agreement 2022-23_AEB Grant Organisation.pdf	Mar 10, 2022	aleksandra.sersniova@london.gov.uk

Your name
Name Surname

Your job title at AEB Grant Organisation
Authorised Signatory job title

I, a person duly and validly authorised to execute documents for and on behalf of and legally bind the Body (in this instance by clicking "accept") as confirmed by the Body in writing to the GLA prior to the GLA making this offer by submission of the above "**Document**", hereby accept the offer (on the terms of the above "**Document**") and represent and warrant that the Body has read and understood the "**Document**" and agrees to be legally bound fully by its terms from the time and date of such acceptance.

ACCEPT OFFER

Once approved, the status will change to 'Active' and it becomes a live allocation and you'll be able to submit claims.