

DMPC Decision – PCD 781

Title: Technology Refresh for MPS Forensic Services – Project Horizon

Executive Summary:

The scope of the Project Horizon is to provide a Technology Refresh for the MPS Forensic Services Department.

The current state of most of the non-Foundation IT estate. It is disparate, out-of-date, non-performing and unsupportable. This was quantified through an audit of all FS departments conducted by external consultants.

The lack of a formal IT support which through necessity leads to some Forensic Services colleagues providing IT support to their teams and reduces the time they have available for case work.

The software used in MPS Forensic Services is often sourced ad hoc and support and maintenance is not managed in a holistic way.

- Non-Cashable – There are limited non cashable benefits which are difficult to quantify as this is a simple technology refresh.
- Qualitative Benefits – Forensics will no longer have to deliver a suboptimal service due to underperforming Hardware and Software with no IT support. There will be mitigation to several risks that the organisation face at the current time due to fragility of the Forensics Services IT offerings.

The preferred option with closest alignment to achieving the MPS Strategic objectives is recommended as Option 3 - Upgrade IT Hardware and Software with in-house outsourced IT support.

The MPS has run a competition to procure the hardware through the Crown Commercial Services (CCS), Tech Products 2 catalogue and ran another competition to procure associated support through a CCS commissioned framework, "Tech Services 2".

Recommendation:

The Deputy Mayor for Policing and Crime is recommended to:

1. Approve a Total Investment of £1,651,390:
 - a. A total Capital Investment cost of £406,390 for provision of new hardware (new high-end and standard desktop machines and standard laptops in 14 Forensic Services departments and this will be added to the capital programme.

b. A total Revenue Investment of £1,245,000 over 3 years for provision of a variety of licenced and maintained commercial software for use in Forensic Services, the adoption of a 'Gold Build' approach to software control and the provision of dedicated IT support to provide hardware and software support, project management and 'Gold Build' creation, maintenance and distribution. This is funded from Digital Policing budgets.

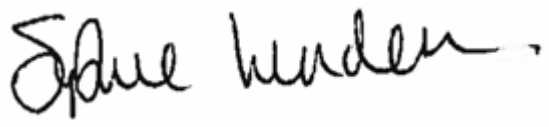
2. Approve contract award of £406,390 to Centreprise (Capital funding) over 3 years for hardware and contract award to XMA of £1.102m (Revenue funding) for IT support over 3 years. The procurement route was through the Crown Commercial Services (CCS) for hardware, and through a CCS commissioned framework, "Tech Services 2", (RM3804) for support.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature



Date

29/06/2020

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

1. Introduction and background

- 1.1. Forensic Services within the MPS are a service provider to almost all of MPS Operational Units. Much of the IT Hardware and software in the Forensics space is out of date which in turn results in a suboptimal service provision to the Operational Units.
- 1.2. This coupled with the growth in digital data both in terms of the number of cases which involve digital data (around 90%) and the amount of digital data which is growing year on year mean that replacing the current hardware for Forensics and beginning a support contract with a reputable supplier are imperative to both 'keeping the lights on' and giving the department modern working equipment.

2. Issues for consideration

- 2.1. The hardware within Forensics is out of date with old operating systems and old versions of software.
- 2.2. The detailed information is contained in the restricted section of the report.

3. Financial Comments

- 3.1. The cost of the contract is £1,651,390 total project cost:
 - a. Total capital investment cost is £406,390
 - b. Total revenue cost is £1,245,000 (over 3 years).
- 3.2. The capital cost will be funded through adding this into the capital plan. The revenue cost is funded from Digital Policing budgets.

4. Legal Comments

- 4.1. The Mayor's Office for Policing and Crime (MOPAC) is a contracting authority as defined in the Public Contracts Regulations 2015 (the Regulations). All awards of public contracts for goods and/or services valued at £189,330 or above shall be procured in accordance with the Regulations and MOPAC governance.
- 4.2. Paragraph 4.8 of the Scheme provides the Deputy Mayor for Policing and Crime (DMPC) has delegated authority to approve business cases for revenue or capital expenditure of £500,000 and above.
- 4.3. Paragraph 4.13 of the Scheme provides the Deputy Mayor for Policing and Crime (DMPC) has delegated authority to approve all requests to go out to tender for contracts valued at £500,000 or above and to award MOPAC contracts with a total value of £500,000 or above.

5. Commercial Issues

- 5.1. The MPS ran a further competition for the procurement of hardware through the Crown Commercial Services (CCS), Tech Products 2 catalogue. The MPS also ran a further competition for the procurement of the associated support through a CCS commissioned framework, "Tech Services 2", (RM3804). The MPS procured the support services through Lot 3 – Operational Services. Lot 3 is separated into four different Lots. The MPS has packaged the required support services through Lot 3a (end user services) and Lot 3d (application and data management) through one supplier.

6. GDPR and Data Privacy

- 6.1. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.
- 6.2. Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.
- 6.3. The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.
- 6.4. The screening questions have been completed and a DPIA is not required because this is a technology refresh project.

7. Equality Comments

- 7.1. As this is a technology refresh this work does not change any aspects relating to equality or diversity'. The nine protected characteristics specified by the Equality Act 2010 have been considered.

8. Background/supporting papers

- 8.1. Report.

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – YES

ORIGINATING OFFICER DECLARATION	<i>Tick to confirm statement (✓)</i>
Financial Advice: The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
Legal Advice: Legal advice is not required.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓
Commercial Issues The proposal is in keeping with the GLA Group Responsible Procurement Policy.	✓
GDPR/Data Privacy <ul style="list-style-type: none"> • GDPR compliance issues are covered in the body of the report. • A DPIA is not required. 	✓
Director/Head of Service: The Interim Chief Finance Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓

Chief Executive Officer

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

Date 25/06/2020





MOPAC

MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME

Technology Refresh for MPS Forensic Services – Project Horizon

MOPAC Investment Advisory & Monitoring meeting 5th June 2020

Report by Horizon on behalf of the Chief of Corporate Services

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

The scope of the Project Horizon is to provide a Technology Refresh for the MPS Forensic Services Department.

The current state of most of the non-Foundation IT estate is disparate, out-of-date, non-performing and unsupportable. This was quantified through an audit of all Forensic Services departments conducted by external consultants.

The lack of a formal IT support through necessity leads to some Forensic Services colleagues providing IT support to their teams and reduces the time they have available for case work.

The software used in MPS Forensic Services is often sourced *ad hoc* and support and maintenance is not managed in a holistic way.

- Non-Cashable – There are limited non cashable benefits which are difficult to quantify as this is a simple technology refresh.
- Qualitative Benefits – Forensics will no longer have to deliver a suboptimal service due to underperforming Hardware and Software with no IT support. There will be mitigation to several risks that the organisation face at the current time due to fragility of the Forensics Services IT offerings.

The preferred option with closest alignment to achieving the MPS Strategic objectives is recommended as Option 3 - Upgrade IT Hardware and Software with in-house outsourced IT support.

The MPS has run a competition to procure the hardware through the Crown Commercial Services (CCS), Tech Products 2 catalogue and ran another competition to procure associated support through a CCS commissioned framework, "Tech Services 2".

Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory and Monitoring meeting (IAM), is asked to:

1. Approve a Total Investment of £1,651,390:
 - a) A total Capital Investment cost of £406,390 for provision of new

hardware (new high-end and standard desktop machines and standard laptops in 14 Forensic Services departments and this will be added to the capital programme.

- b) A total Revenue Investment of £1,245,000 over 3 years for provision of a variety of licenced and maintained commercial software for use in Forensic Services, the adoption of a 'Gold Build' approach to software control and the provision of dedicated IT support to provide hardware and software support, project management and 'Gold Build' creation, maintenance and distribution. This is funded from Digital Policing budgets.
2. Approve contract award of £406,390 to Centreprise (Capital funding) over 3 years for hardware and contract award to XMA of £1.102m (Revenue funding) for IT support over 3 years. The procurement route was through the Crown Commercial Services (CCS) for hardware, and through a CCS commissioned framework, "Tech Services 2", (RM3804) for support.

Time sensitivity

A decision is required from the Deputy Mayor by 20th June 2020. This is to fit with the Procurement activity that is progressing in tandem and to ensure any commercial negotiations will still be valid.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. Forensic Services within the MPS are a service provider to almost all of MPS Operational Units. Much of the IT Hardware and software in the Forensics space is out of date which in turn results in a suboptimal service provision to the Operational Units
2. This coupled with the growth in digital data both in terms of the number of cases which involve digital data (around 90%) and the amount of digital data which is growing year on year mean that replacing the current hardware for Forensics and beginning a support contract with a reputable supplier are imperative to both 'keeping the lights on' and giving the department modern working equipment.

Issues for consideration

3. The hardware within Forensics is out of date with old operating systems and old versions of software.
The detailed information is contained in the restricted section of the report.

Contributes to the MOPAC Police & Crime Plan 2017-2021¹

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

4. Horizon supports the MPS strategic vision of making London the safest city in the globe by 2020.
5. The cornerstones of the MOPAC Police and Crime Plan 2017-2021 are all supported by the proposal in this paper as Forensic Services provide various services to many operational units who tackle the following:
 - Keeping children and young people safe
 - Tackling violence against women and girls
 - Standing together against hatred, intolerance and extremism.

Financial, Commercial and Procurement Comments

6. The MPS ran a further competition for the procurement of hardware through the Crown Commercial Services (CCS), Tech Products 2 catalogue. The MPS also ran a further competition for the procurement of the associated support through a CCS commissioned framework, "Tech Services 2", (RM3804). The MPS procured the support services through Lot 3 – Operational Services. Lot 3 is separated into four different Lots. The MPS has packaged the required support services through Lot 3a (end user services) and Lot 3d (application and data management) through one supplier.
7. The cost of the contract is **£1,651,390 total project cost:**
 - a. Total capital investment cost is £406,390
 - b. Total revenue cost is £1,245,000 (over 3 years)
8. The capital cost will be funded through adding this into the capital plan. The revenue cost is funded from Digital Policing budgets.

Legal Comments

9. The Mayor's Office for Policing and Crime (MOPAC) is a contracting authority as defined in the Public Contracts Regulations 2015 (the Regulations). All awards of public contracts for goods and/or services valued at £189,330 or above shall be procured in accordance with the Regulations and MOPAC governance.
10. Paragraph 4.8 of the Scheme provides the Deputy Mayor for Policing and Crime (DMPC) has delegated authority to approve business cases for revenue or capital expenditure of £500,000 and above.
11. Paragraph 4.13 of the Scheme provides the Deputy Mayor for Policing and Crime (DMPC) has delegated authority to approve all requests to go out to tender for contracts valued at £500,000 or above and to award MOPAC contracts with a total value of £500,000 or above.

Equality Comments

12. As this is a technology refresh this work does not change any aspects relating to equality or diversity'. The nine protected characteristics specified by the Equality Act 2010 have been considered.

Privacy Comments

13. The MPS is subject to the requirements and conditions placed on it as a 'State' body to comply with the European Convention of Human Rights and the Data Protection Act (DPA) 2018. Both legislative requirements place an obligation on the MPS to process personal data fairly and lawfully in order to safeguard the rights and freedoms of individuals.

Under Article 35 of the General Data Protection Regulation (GDPR) and Section 57 of the DPA 2018, Data Protection Impact Assessments (DPIA) become mandatory for organisations with technologies and processes that are likely to result in a high risk to the rights of the data subjects.

The Information Assurance and Information Rights units within MPS will be consulted at all stages to ensure the project meets its compliance requirements.

The screening questions have been completed and a DPIA is not required because this is a technology refresh project.

Real Estate Implications

14. There are no real estate implications or implications for the estates strategy.

Environmental Implications

15. There is no impact on the Mayor's London Environment Strategy.

16. Background/supporting papers

None

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Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for Part 2 is:

OFFICIAL-SENSITIVE [COMMERCIAL]

OFFICIAL-SENSITIVE [OPERATIONAL]

Part 2 of Horizon Business Case is exempt from publication for the following reasons:

- Exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011 (Data Protection Section 43 – Commercial Interests).

The paper will cease to be exempt at the completion of the contract