

**DMPC Decision – PCD 1060**

**Title: Jubilee House - Security Enhancement Works**

**Executive Summary:**

This decision seeks approval for the investment of £789,569.28 to enhance security arrangements at Jubilee House. The costs are funded from within the existing approved MOPAC Capital Programme. The investment will reduce annual contract guarding costs by £136,000.

**Recommendation:**

The Deputy Mayor for Policing and Crime is recommended to:

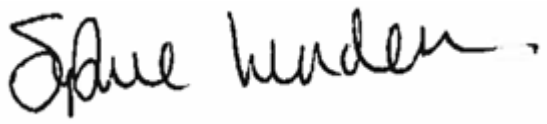
1. Approve the capital expenditure of up to £789,569.28.
2. Approve the expenditure of these planned costs from the approved Forward Works Budgets in 2021/22 & 2022/23.
3. Approve works to be tendered via compliant MPS frameworks, and for delegated approval to be granted to the Director of Commercial Services to enter into a contract with the successful suppliers

**Deputy Mayor for Policing and Crime**

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

**Signature**



**Date**

**25/10/2021**

## **PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC**

### **1. Introduction and background**

- 1.1. A review of MPS sites has identified the need for enhanced security arrangements at Jubilee House.

### **2. Issues for consideration**

- 2.1. The proposed works will improve security and control to building entry points and improve the arrangements for the safety of officers and staff.
- 2.2. The MPS state that this investment supports the MOPAC Police & Crime Plan “These works will maintain the security and resilience of critical infrastructure within the MPS, ensuring that key services are maintained, enabling the MPS to keep London safe in accordance with the MOPAC Police & Crime Plan 2017-2021”

### **3. Financial Comments**

- 3.1. The estimated cost of the works is £789,569.28 spread across the financial years 2021/22 and 2022/23. The funding is contained within the approved capital programme.
- 3.2. There is no additional on-going revenue costs. The works will enable a reduction in the current contract guarding arrangement and a revenue saving of £136,000 p.a.

### **4. Legal Comments**

- 4.1. In carrying out its functions, MOPAC may, under paragraph 7, Schedule 3 of the Police Reform and Social Responsibility Act 2011 “do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of the Office”. Section 6 of the Police Reform and Social Responsibility Act 2011 (“the Act”) provides the MOPAC must secure the maintenance of the Metropolitan Police Service, and secure that the Metropolitan Police is efficient and effective.
- 4.2. The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime (“DMPC”) has delegated authority to approve:
  - Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and
  - All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).
- 4.3. The MPS assure that the use of the proposed framework agreements to source suppliers for the works is a compliant route to market.

4.4. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure.

## **5. Commercial**

5.1. The decision seeks approval to procure design and construction works to enhance security at Jubilee House. The services will be procured using the current Construction Professional Services Framework and Minor and Intermediate Works Framework, or their approved replacement.

## **6. GDPR and Data Privacy**

6.1. MOPAC will adhere to the Data Protection Act (DPA) 2018 and ensure that any organisations who are commissioned to do work with or on behalf of MOPAC are fully compliant with the policy and understand their GDPR responsibilities.

6.2. The MPS assure that Data Protection Impact Assessments (DPIA) will be required for any adaptations/amendments undertaken on the Jubilee House CCTV system. These assessments are well understood and are part of the contractual delivery of any CCTV works.

## **7. Equality Comments**

7.1. MOPAC is required to comply with the public sector equality duty set out in section 149(1) of the Equality Act 2010. This requires MOPAC to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations by reference to people with protected characteristics. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

7.2. The MPS assure that a site specific EIA will be undertaken as part of the Detailed Design process. All buildings included in the Estate Transformation Implementation Plan will be Equalities Act Compliant.

## **8. Background/supporting papers**

- Appendix 1 MPS Paper “Jubilee House - Security Enhancement Works to Staff and Visitor Entry points “

**Public access to information**

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

**Part 1 Deferral:**

Is the publication of Part 1 of this approval to be deferred? NO

If yes, for what reason:

Until what date: N/A

**Part 2 Confidentiality:** Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form –YES

<b>ORIGINATING OFFICER DECLARATION</b>	<i>Tick to confirm statement (✓)</i>
<b>Financial Advice:</b> The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
<b>Legal Advice:</b> The MPS legal team has been consulted on the proposal.	✓
<b>Equalities Advice:</b> Equality and diversity issues are covered in the body of the report.	✓
<b>Commercial Issues</b> Commercial issues are covered in the body of the report.	✓
<b>GDPR/Data Privacy</b> GDPR compliance issues are covered in the body of the report	✓
<b>Drafting Officer</b> Alex Anderson has drafted this report in accordance with MOPAC procedures.	✓
<b>Director/Head of Service:</b> The MOPAC Chief Finance Officer and Director of Corporate Services has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓

**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

**Signature**



**Date 25/10/2021**



# MOPAC

MAYOR OF LONDON  
OFFICE FOR POLICING AND CRIME

## Jubilee House - Security Enhancement Works to Staff and Visitor Entry points

MOPAC Investment Advisory & Monitoring meeting, 07 October 2021

Report by Vince Fihosy on behalf of the Chief of Corporate Services

**Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC**

### *EXECUTIVE SUMMARY*

Following a review of the critical buildings list a number of sites were identified for review to ensure that entry point security measures are robust and fit for purpose. The sites identified for these works are Jubilee House, Hendon, Lambeth and Marlowe House.

This paper concerns an upgrade to the security entry and reception points at Jubilee House, and forms a part of the programme of works to upgrade major MPS sites to meet MPS security design standards.

The work is required to enhance security risk mitigation measures at the site; align the site with MPS security standards; mitigate risks to policing operations, the safety of officers, staff and security guards. It enhances the security and management control of building entry points, protecting internal assets and information from unauthorised access and forced entry attempts. It will also improve value for money through a reduction in contract guarding costs at the site of circa £136k per annum.

The estimated total expenditure for the project is £790k.

The works will be funded from the Forward Works Budget and are included in the capital programme approved in February 2021.

### Recommendations

#### Capital and revenue expenditure to be approved.

The DMPC is requested to approve the works required to upgrade the physical and electronic security measures protecting the staff and visitor entry and reception facilities at Jubilee House, and approve the following recommendations:

- **Approve** the capital expenditure of up to £789,569.28.
- **Approve** the expenditure of these planned costs from the approved Forward Works Budgets in 2021/22 & 2022/23.
- **Approve** works to be tendered via compliant MPS frameworks, and for delegated approval to be granted to the Director of Commercial Services to enter into a contract with the successful suppliers.

## **Non-confidential facts and advice to the Deputy Mayor for Policing and Crime**

### **Introduction and background**

1. This paper concerns an upgrade to the security entry and reception points at Jubilee House, and forms a part of the programme of works to upgrade major MPS sites to meet MPS security design standards.
2. The work is required to enhance security risk mitigation measures at the site; align the site with current MPS security standards; mitigate risks to policing operations; the safety of officers; staff, and security guards. It will provide effective security and control to building entry points, protecting internal assets and information from unauthorised access and forced entry attempts.

### **Issues for consideration**

3. To make significant enhancements to physical security measures at Jubilee House, approval is sought for capital expenditure of up to £789,569.28.
4. Approval is sought for the expenditure of these planned costs from the approved Forward Works Budgets in 2021/22 & 2022/23.
5. Approval is sought for the works to be tendered via compliant MPS frameworks, and for delegated approval to be granted to the Director of Commercial Services to enter into a contract with the successful suppliers.

### **Contributes to the MOPAC Police & Crime Plan 2017-2021<sup>1</sup>**

6. These works will maintain the security and resilience of critical infrastructure within the MPS, ensuring that key services are maintained, enabling the MPS to keep London safe in accordance with the MOPAC Police & Crime Plan 2017-2021.

### **Financial, Commercial and Procurement Comments**

7. This paper is seeking approval to enhance the existing security measures in the Primary and Secondary Entrance Foyers at Jubilee House at a cost of £790k. Costs will be met from the Forward Works budget included in the capital programme approved in February 2021, and these costs are currently profiled to be split equally across 2021/22 & 2022/23. As the proposed works will replace the same number of existing, life-expired technical access control measures with new systems, the maintenance impact is likely to be cost neutral.
8. The estimated total costs will be the subject to a procurement exercise covering the works and systems to be installed including the security portals and doorsets (the major infrastructure elements) and award of contracts if this business case and its recommendations are approved. Construction works and professional services (design) required by PSD are appointed using the Construction Professional Services Framework and Minor and Intermediate Works Framework. These frameworks were approved by MOPAC following a compliant procurement exercise with award of two four-year term frameworks in late 2017, expiring in late 2021, with no further option to extend.

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<sup>1</sup> [Police and crime plan: a safer city for all Londoners | London City Hall](#)

## Legal Comments

9. The Mayor's Office for Policing Crime is a contracting authority as defined in the Public Contracts Regulations 2015 ("the Regulations"). All awards of public contracts for goods and/or services valued at £189,330 or above will be procured in accordance with the Regulations. This report confirms the value of the proposed contract exceeds this threshold.
10. Paragraph 9 of this report confirms the MOPAC's proposed route to market is to use compliantly procurement framework agreements. On the basis the ordering processes for the framework agreement are followed the proposed award will be compliant with the Regulations. Individual projects to be procured under the two frameworks will seek governance approvals as appropriate in line with the Scheme of Delegated Authority.
11. The MOPAC Scheme of Delegation and Consent provides the Deputy Mayor for Policing and Crime ("DMPC") has delegated authority to approve:  
  
Business cases for revenue or capital expenditure of £500,000 and above (paragraph 4.8); and  
  
All requests to go out to tender for contracts of £500,000 or above, or where there is a particular public interest (paragraph 4.13).
12. Paragraph 7.23 of the Scheme provides that the Director of Strategic Procurement has consent for the approval of the award of all contracts, with the exception of those called in through the agreed call in procedure. Paragraph 4.14 of the Scheme provides the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above.
13. In carrying out its functions, MOPAC may, under paragraph 7, Schedule 3 of the Police Reform and Social Responsibility Act 2011 "do anything which is calculated to facilitate, or is conducive or incidental to, the exercise of the functions of the Office". Section 6 of the Police Reform and Social Responsibility Act 2011 ("the Act") provides the MOPAC must secure the maintenance of the Metropolitan Police Service, and secure that the Metropolitan Police is efficient and effective.

## Equality Comments

14. Due regard has been taken to the Equality Act's Public Sector Equality Duty. Real consideration has been taken to assess equality impact caused by the proposed business changes. As a result no positive or negative impact has been identified to any individual and/or group safeguarded by a protected characteristic and those who are not.
15. A site specific EIA will be undertaken as part of the Detailed Design process. All buildings included in the Estate Transformation Implementation Plan will be Equalities Act Compliant.

## Privacy Comments

16. Under the requirements of the Surveillance Commissioners Code for CCTV, Data Protection Impact Assessments (DPIA) will be required for any adaptations/amendments undertaken on the Jubilee House CCTV system. These assessments are well understood and are part of the contractual delivery of any CCTV works.

### **Real Estate Implications**

17. This paper concerns an upgrade to the security entry and reception points at Jubilee House, and forms a part of the programme of works to upgrade major MPS sites to align them with MPS security design standards.

### **Environmental Implications**

18. The required works to enhance security provisions at Jubilee House do not offer significant opportunities for environmental benefit. However, through the replacement of the existing technology with more efficient and better controlled equipment, the project will support delivery of MPS environmental objectives through the introduction of LED lighting into the ceiling areas affected by the works.

### **Background/supporting papers**

None.

Report author: Graham Hewett, MPS PSD Estate Security and Standards.

**Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.**

The Government Security Classification marking for Part 2 is:  
OFFICIAL-SENSITIVE [OPERATIONAL]

Part 2 of Jubilee House BJP as part of Programme 11 Transforming the Estate is exempt from publication for the following reasons:

- Exempt under Article 2(2)(c) of the Elected Local Policing Bodies (Specified Information) Order 2011
- The relevant section under the FOIA that would exempt this information from disclosure is Law Enforcement - Section 31 (1).

The paper will continue to be exempt until, on review, operationally sensitive data is redacted.