

REQUEST FOR DMPC DECISION – PCD 393

Title: Facilities Management - Contract Awards – Crime Scene Security & Cleaning Services, and Provision of Crowd Control Barriers, Storage & Deployment Services

Executive Summary:

Following a tender process MOPAC is asked to approve the contract award for the provision of Crime Scene Security & Cleaning Services, and Provision of Crowd Control Barriers, Storage & Deployment Services. The costs are funded from within existing budgets.

Recommendation:

The DMPC is recommended to approve contract awards for

1. Crime Scene Security & Cleaning Services for a period of 3 years with 2 one year optional extension periods in the sum of £585,000,
2. Provision of Crowd Control Barriers, Storage & Deployment Services for a period of 7 years with 3 one year optional extension periods in the sum of £9,126,000.

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature

Sybil Henden

Date

11/06/18

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. Following the MOPAC approval for the re-tender of these services the MPS has carried out procurement exercises. This paper seeks approval for the award of call-off contracts to ensure the continued provision of these services.

2. Issues for consideration

- 2.1. The MPS carried out full OJEU restricted tender process for both services. Multiple contractors responded to the Standard Selection Questionnaire with 2 contractors qualifying and invited to tender for each service. Two bids were received for the Crowd Control Barriers, Storage & Deployment service and one for the Crime Scene Cleaning/Security.
- 2.2. The recommended supplier for the Crowd Control Barriers, Storage & Deployment service is the bidder who scored highest in both the technical and commercial scores.
- 2.3. The recommended supplier for the Crime Scene Cleaning/Security service is the incumbent who has performed very well, scored highly in the evaluation and has tendered lower prices than the existing contract.
- 2.4. There is no exclusivity or guarantee of work volumes in using these call-off contracts

3. Financial Comments

- 3.1 The increase in the contract values are £221,000 and £208,000 for Firing Ranges and Equipment Maintenance Services, and Mail Screening Services, respectively. These costs will be met from within the existing MPS revenue budget.

4. Legal Comments

- 4.1 There are no legal implications arising from this report. The DMPC is asked to approve this request based on section 4.14 of the MOPAC Scheme of Delegation and Consent “To reserve the right to call in:- Any MPS proposal to award a contract for £500,000 or above.”

5. Equality Comments

- 5.1 There are no equality or diversity implications arising from this report.

6. Background/supporting papers

MPS Report ...

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? No

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – Yes

ORIGINATING OFFICER DECLARATION:

	<i>Tick to confirm statement (✓)</i>
Head of Unit: The Chief Finance Officer has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓
Legal Advice: The MPS legal team has been consulted on the proposal.	✓
Financial Advice: The Chief Financial Officer has been consulted on this proposal.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓

OFFICER APPROVAL

Chief Executive Officer

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature *R. Lawrence* **Date** *06/06/18*



**MOPAC****MAYOR OF LONDON**
OFFICE FOR POLICING AND CRIME

Facilities Management Services – 2018 Re-tender Property services – Provision of Crime Scene Security and Specialist Cleaning Services & Provision of Crowd Control Barriers Storage and Deployment Services

Report by KBR / MPS on behalf of the Deputy Commissioner

EXECUTIVE SUMMARY

The award of two Mayor's Office for Policing and Crime (MOPAC) single-supplier Call-off Contracts. One for a period of three years with two one-year optional extension periods for Crime Scene Cleaning (CSC) and another for a seven years with three optional extension periods for Crowd Control Barriers (CCB).

Recommendations

The Deputy Mayor for Policing and Crime, via the Investment Advisory Board (IAB), is asked to:

- 1. Approve to award Call-off Contract for the Provision of Crime Scene Security and Specialist Cleaning Services (CSC)**
- 2. Approve to award Call-off Contract for the Provision of Crowd Control Barriers Storage and Deployment Services (CCB)**

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. This Business Justification paper seeks the approval to award two single-supplier Call-off Contracts as listed below. These contracts will replace existing contracts, which are due to expire on the 09 Oct 2018 and 10 Oct 2018. These services were originally initiated as part of the wider tender exercise relating to the recent approval of the 14 FM services. However, due to the later expiry dates it was agreed to put them through on a separate paper.
 - Provision of Crime Scene Security and Specialist Cleaning Services (CSC)
 - Provision of Crowd Control Barriers Storage and Deployment Services (CCB)

2. The DMPC is requested to approve the following recommendations:
 - The award of two Mayor's Office for Policing and Crime (MOPAC) single-supplier Call-off Contracts for a period of three years with two one-year optional extension period for CSC, and seven years with three optional extension periods for CCB. The revenue funding to support these contracts is allocated within Property Services budget lines.

Issues for consideration

3. The overall value of all the Call-off Contracts is anticipated to be in the region of £585K for CSC and £9.1M for CCB.
4. A full public procurement (OJEU restricted procedure) tender exercise has been undertaken in compliance with the Public Contract Regulations 2015 (PCR15) and MOPAC Contract Regulations.
5. There is also no exclusivity or guarantee of work volumes to using the Call-off Contracts.
6. The health and wellbeing of staff by providing a clean and safe workplace for the end users which complies with the Health and Safety at Work etc Act (HSWA) and Supports the longevity of the Metropolitan Police Service (MPS) estate through on-going planned and reactive facilities management services.

Contributes to the MOPAC Police & Crime Plan 2017-2021¹

7. The Police & Crime Plan 2017 – 21 identifies the need to 'invest in the tools they (officers) need to do their job' which includes improving the quality and versatility of the MOPAC estate to meet the needs of modern policing. This includes investment both in public facing buildings such as police stations, but also operational support facilities critical to ensuring the police can "do their job".

Financial, Commercial and Procurement Comments

8. The MPS currently spend on average £126K p.a. on the contract for Crime Scene Cleaning and £692K p.a. on the contract for the Provision of Crowd Control Barriers. Costs are met from the property services revenue budget. This spend information is contained in the restricted section of the report.

Legal Comments

9. There are no deviations from the contract agreed by MPS legal advisers

Equality Comments

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

10. There are no negative equality or diversity implications arising from this procurement process. All bidders were evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as a supplier to MOPAC. The evaluation exercise considered their ability to act as a responsible employer and meet employment obligations deemed commensurate with wider GLA objectives.

Privacy Comments

11. These events happen in various locations by their very nature and are not subject to Privacy concerns in the main..

Real Estate Implications

12. These services are not affected by the changes to the estate, and do not impact the estate

Environmental Implications

13. There are no additional environmental risks arising from this request.
14. KBR has worked closely with the Authority's Environment and Sustainability Team to ensure that a supply chain is procured which has an environmental capability relating to service delivery aligned to Authority's sustainability programmes.
15. KBR and the Authority have developed a set of contractual provisions for suppliers working with the Authority, including a set of robust requirements relating to sustainability embedded in the contracts. In addition, KBR has developed a Contract Health, Safety and Environment plan which sets out how the contract will be delivered in a way which meets the Authority's sustainability standards and environmental compliance, and where applicable, industry best practice.

Background/supporting papers

16. Supporting papers in Part 2, exempt from publication.

Report author: Hong Kang (KBR), Procurement Specialist

Part 2 – This section refers to the details of the Part 2 business case which is NOT SUITABLE for MOPAC Publication.

The Government Security Classification marking for Part 2 is:
OFFICIAL-SENSITIVE [COMMERCIAL]

Part 2 of IAB Business Justification Award - 2018 Re-Tender Property Services – Provision of Crime Scene Security and Specialist Cleaning Services & Provision of Crowd Control Barriers Storage and Deployment Services is exempt from publication for the following reasons:

- Exempt under Article 2(2)(a) of the Elected Local Policing Bodies (Specified Information) Order 2011
- The relevant sections under the FOIA that would exempt this information from disclosure - : Commercial Interest Section 43

The paper will cease to be exempt until May 2025