

REQUEST FOR DMPC DECISION – PCD 482**Title: Asbestos Management Service – Award of Framework and Contract****Executive Summary:**

MOPAC has a duty to manage asbestos in its premises. In September 2017 the DMPC approved the re-tendering of the service. This paper proposes the award of a single supplier framework agreement accessible to the GLA and its functional bodies, and the award of a call off contract for MPS in the value of £837k for an initial term of 5 years with two optional 1 year extensions. The cost of the call off contract will be met from within the MPS budget.

Recommendation:

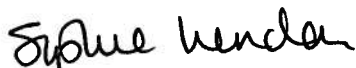
The DMPC is recommended to approve

1. Award of a single supplier framework agreement for a 4 year term, in the value of £2.84m
2. Award of a call off contract for MPS for an initial term of 5 years with two optional 1 year extensions in the value of £837k

Deputy Mayor for Policing and Crime

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct. Any such interests are recorded below.

The above request has my approval.

Signature**Date** 13/11/2018

PART I - NON-CONFIDENTIAL FACTS AND ADVICE TO THE DMPC

Decision required – supporting report

1. Introduction and background

- 1.1. MOPAC and the MPS has a duty to manage asbestos in its premises in order to protect those who work in them or visit them.
- 1.2. In September 2017 MOPAC approved the MPS to initiate a re-tendering exercise as the existing contract was due to expire.

2. Issues for consideration

- 2.1. The framework which the MPS has procured is available to the GLA and all its functional bodies, and to Royal Parks, City of London and the London Ambulance Service.
- 2.2. A restricted tender exercise has been carried out with seven contractors submitting bids. The recommended bidder is the contractor who submitted the 'most economically advantageous tender'.

3. Financial Comments

- 3.1. The award of the framework with a value upto £2.84m does not commit MOPAC to any financial liability. The cost of the call off contract of £837k over the initial term of 5 years and with two optional 1 year extensions will be funded from within the MPS budget.

4. Legal Comments

- 4.1. In accordance with the MOPAC Scheme of Delegation and Consent (4.14), the DMPC reserves the right to call in any MPS proposal to award a contract for £500,000 or above.

5. Commercial Issues

- 5.1. There are no commercial issues arising from this proposal.

6. GDPR/Data Privacy

- 6.1. The proposal does not use personally identifiable data of members of the public therefore there are no GDPR issues to be considered.

7. Equality Comments

- 7.1. There are no direct equality and diversity implications arising from this proposal.

8. Background/supporting papers

- 8.1. Appendix 1 – MPS paper

Public access to information

Information in this form (Part 1) is subject to the Freedom of Information Act 2000 (FOIA) and will be made available on the MOPAC website following approval.

If immediate publication risks compromising the implementation of the decision it can be deferred until a specific date. Deferral periods should be kept to the shortest length strictly necessary.

Part 1 Deferral:

Is the publication of Part 1 of this approval to be deferred? No

If yes, for what reason:

Until what date:

Part 2 Confidentiality: Only the facts or advice considered as likely to be exempt from disclosure under the FOIA should be in the separate Part 2 form, together with the legal rationale for non-publication.

Is there a **Part 2** form – Yes

ORIGINATING OFFICER DECLARATION

	Tick to confirm statement (✓)
Financial Advice: The Strategic Finance and Resource Management Team has been consulted on this proposal.	✓
Legal Advice: Legal advice is not required.	✓
Equalities Advice: Equality and diversity issues are covered in the body of the report.	✓
Commercial Issues Commercial issues are covered in the body of the report.	✓
GDPR/Data Privacy A DPIA is not required.	✓
Director/Head of Service: The MOPAC CFO has reviewed the request and is satisfied it is correct and consistent with the MOPAC's plans and priorities.	✓

OFFICER APPROVAL**Chief Executive Officer**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Deputy Mayor for Policing and Crime.

Signature

R. Lawrence

Date 12/11/2018



MAYOR OF LONDON
OFFICE FOR POLICING AND CRIME

Facilities Management Services – Asbestos Management Services

MOPAC Portfolio and Investment Board 9th October 2018

Report by KBR / MPS on behalf of the Deputy Commissioner

Part 1 – This section of the report will be published by MOPAC. It is classified as OFFICIAL – PUBLIC

EXECUTIVE SUMMARY

The award of a Mayor's Office for Policing and Crime (MOPAC) for a single-supplier Framework for a period of four year; and a Call-off Contract for a period of five years with two one-year optional extension periods for the Provision of Asbestos Management Services

All MPS investments that are over £500,000 or are novel in nature or contentious must go through the MPS and MOPAC governance process. This means submitting a paper to the MPS Portfolio & Investment Board (PIB), and if supported, the same paper is considered by the Deputy Mayor for Policing and Crime's Investment Advisory Board (IAB) for a decision.

Recommendations

The MPS Portfolio & Investment Board (PIB) is asked to:

- 1. Approve to award of a single supplier framework agreement which is accessible to all members of the GLA members (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire and Emergency Planning Association (London Fire Brigade), Royal Parks, City of London Corporation, London Ambulance Service**
- 2. Approve to award a Call-off Contract for the Provision of Asbestos Management Services**

If supported by the MPS Portfolio & Investment Board, the Deputy Mayor for Policing and Crime, via the Investment Advisory Board (IAB), is asked to:

- 1. Approve to award of a single supplier framework agreement which is accessible to all members of the GLA members (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire and Emergency Planning Association**

**(London Fire Brigade), Royal Parks, City of London Corporation,
London Ambulance Service**

2. Approve to award a Call-off Contract for the Provision of Asbestos Management Services

Time sensitivity

A decision is required from the Deputy Mayor by 16/11/2018. This is because the existing contract is due to expire on 28th February 2019 and continued uninterrupted service provision at all times must be provided.

Non-confidential facts and advice to the Deputy Mayor for Policing and Crime

Introduction and background

1. This Business Justification paper seeks the approval to award a single-supplier Framework Agreement and a call-off Contracts as listed below. These contracts will replace an existing contract, which is due to expire on the 28th February 2019
 - Provision of Asbestos Management Services
2. The Board is requested to approve the following recommendations:
 - The award of a single supplier framework agreement which is accessible to all members of the GLA (including Mayor's Office for Policing and Crime/ Metropolitan Police Service, Transport for London, London Fire and Emergency Planning Association (London Fire Brigade), Royal Parks, City of London Corporation, London Ambulance Service
 - The award of a Mayor's Office for Policing and Crime (MOPAC) single-supplier Call-off Contract for a period of five years with two one-year optional extension period for Asbestos Management Services. The revenue funding to support these contracts is allocated within Property Services budget lines.

Issues for consideration

3. The overall value of the Framework Contract is anticipated to be in the region of £2.84m
4. The overall value of all the Call-off Contracts is anticipated to be in the region of £837K for Asbestos Management Services
5. A full public procurement (OJEU restricted procedure) tender exercise has been undertaken in compliance with the Public Contract Regulations 2015 (PCR15) and MOPAC Contract Regulations.

6. There is also no exclusivity or guarantee of work volumes to using the Call-off Contracts.
7. The health and wellbeing of staff by providing a clean and safe workplace for the end users which complies with the Health and Safety at Work etc Act (HSWA) and Supports the longevity of the Metropolitan Police Service (MPS) estate through on-going planned and reactive facilities management services.

Contributes to the MOPAC Police & Crime Plan 2017-2021¹

8. The delivery of Facilities Management (FM) services to the MOPAC Estate ensures t key objectives are provided:
 - Quality of service – best service
 - Cost effectiveness – Value for Money (*VfM*)
 - Service Delivery - best possible service
 - Responsiveness – ability to anticipate change
 - Resilience – ensure we have a robust supply chain
 - Flexibility – being able to adapt to change

Financial, Commercial and Procurement Comments

9. The MPS currently spend on average £112K p.a. on the contract for Asbestos Management Services Scene. Costs are met from the property services revenue budget. Provision has been made within the Medium Term Financial Plan to meet the cost of the inflationary impact from year 4 onwards. This information is contained in the restricted section of the report.

Legal Comments

10. There are no deviations from the contract agreed by MPS legal advisers.

Equality Comments

11. There are no negative equality or diversity implications arising from this procurement process. All bidders were evaluated for acceptable equality and diversity statements, as well as their ability to meet the MPS requirements under the Equality Act 2010 as a supplier to MOPAC. The evaluation exercise considered their ability to act as a responsible employer and meet employment obligations deemed commensurate with wider GLA objectives.

Privacy Comments

12. This service will not involve the processing of personal data of the report.

Real Estate Implications

13. This service may be affected by the changes to the estate may be impacted by future estate transformation changes. However, any changes will be dealt with by initiating the necessary change control procedures outlined in the supplier

¹ [Police and crime plan: a safer city for all Londoners | London City Hall](#)

contracts.

Environmental Implications

14. There are no additional environmental risks arising from this request.
15. KBR has worked closely with the Authority's Environment and Sustainability Team to ensure that a supply chain is procured which has an environmental capability relating to service delivery aligned to Authority's sustainability programmes.
16. KBR and the Authority have developed a set of contractual provisions for suppliers working with the Authority, including a set of robust requirements relating to sustainability embedded in the contracts. In addition, KBR has developed a Contract Health, Safety and Environment plan which sets out how the contract will be delivered in a way which meets the Authority's sustainability standards and environmental compliance, and where applicable, industry best practice.

Background/supporting papers

17. Supporting papers in Part 2, exempt from publication.

Report author: Paul Homshaw (KBR), Procurement Specialist