

Minutes DRAFT

Meeting	London Resilience Forum
Date	19 October 2017
Time	2.00pm
Place	Committee Room 5, City Hall, SE1 2AA

Ref	ACTION	OWNER
1. (5.2)	The Mayor's reponse to the Harris Review be circulated to all partners once published.	LRG
2. (5.3)	A report on the Community Resilience Working Group be brought back to the next meeting of the Forum.	LAP/LRG
3. (6.7)	Recommendations following EP2020 report be reported to the LRF in February 2018.	LAP
4. (6.19)	A report be submitted to the Forum in the new year of each year based on reports from BRFs.	LRG

Present

Don Randall, Business Sector Panel Chair

Chris Horton, Superintendent, British Transport Police

Chris Rowbottom, City of London Police

Katherine Richardson, Deputy Director of the Resilience and Emergencies Division, Department for Communities and Local Government

Marsha Osivwemu, Resilience Advisor, Department for Communities and Local Government

Simon Moody, London Area Director, Environment Agency

Jenine Main, Salvation Army (Faith Sector)

Tom Middleton, Director of Governance and Resilience, GLA

Mark Sawyer on behalf of John Barradell, Chief Executive and Town Clerk

Kevin Bate, London Ambulance Service

Graham Ellis, London Fire Brigade

Jennifer Sibley, on behalf of John O'Brien, Local Authorities Panel

Ian Kemp, Major, Deputy JRLO, Military

Dawn Morris, Superintendent, on behalf of Patricia Gallan, MPS

Guy Huckle, Network Rail

Peter Boorman, NHS England (London)

Claire Aubrey-Robson, MPS

Yvonne Doyle, PHE
Sarah Burchard, Thames Water
Alex Milne, First Aid Nursing Yeomanry (Voluntary Sector Panel Vice Chair)

London Resilience Group:

Steve Hamm, Head of LRF Programmes
Hamish Cameron, London Resilience Manager
John Hetherington, London Resilience Manager
Kelly Dallen, London Resilience Officer

GLA Officer: Anna Flatley, Committee Officer

1. Chair's Opening Remarks

- 1.1. The Chair welcomed Members to the Forum.

2. Introductions and Apologies for Absence

- 2.1. The Chair requested that all attendees introduce themselves.

Apologies were received from: Jane Gyford, British Transport Police; Luke Miller, Archdeacon of London (Faith Sector Panel Chair); Emma Strain, Greater London Authority; Crispin Lockhart, Colonel, HQ London District; Sophie Linden, Deputy Mayor for Policing and Crime; Val Shawcross, Deputy Mayor for Transport; John O'Brien, Chief Executive, London Councils; Dany Cotton, Commissioner, LFB; Nick Owen, Head of Strategic Coordination, TFL; Nigel Furlong, Transport for London; and John Barradell, Chair of London Authorities Panel.

3. Minutes and Matters Arising from the Previous Meeting

- 3.1. The Forum confirmed the minutes of the meeting of the Forum (56 01) held on 28 June 2017 as an accurate record.
- 3.2. With reference to matters arising, the following additional points were made:-

Action 1 – The work on cyber risks had been initiated with confirmation from partners as to who would undertake specific tasks awaited.

Action 2 – The Blue Lights Panel met the previous week where the Terms of Reference had been agreed.

Action 3 - A meeting on the move to critical was held last week and the CONTEST board were meeting on the 20th October.

Action 4 – The work as specified on drought had been initiated thanks to Thames Water. Further work was planned.

Action 6 - Work was underway on looking at ways of spreading the load of specialised response.

Action 7 – The Faith sector was presently considering parallel tracks of providing faith support at incidents.

4. Risks to London Resilience

- a) **MPS** - An update on threat levels was provided. The threat of terrorism remained at severe. Work continued with the London Ambulance Service to ensure response to incidents remained proportional.
- b) **DCLG** – An update on current risks was provided, including the unpredictability of the weather in the longer term, possible transport and industrial action.

5. Special Agenda Items

- a) **Recent Incidents** - It was noted that the following incidents :- Grenfell Fire, Camden Evacuation and Parsons Green, had yet to go through the partnership's learning and improvement process and verbal updates were given at the meeting. With regard to Grenfell it was noted that this was an extremely complicated incident with 7 debriefs provisionally set. The terms of reference had been set and meetings will be facilitated by NPoCC. The Camden debrief had been set for 3 November 2017. The Parsons Green Attack debrief would be lead by the MPS and the date for this had yet to be set.
- b) **CT Consequence Management Project (56 02)** – The London Resilience Manager introduced the paper which gave an overview of the project to be led by the LRG and the MPS. It was pointed out that there would be resource implications for individual partners. It was explained that this project was not intended to replace the usual debriefing procedures. This would be a high level learning and sharing experience which would include looking at the wider affects on the population, such as fear, and their consequences. It was confirmed that the work would be shared with other Resilience Forums nationally.

5.1 The Forum then approved the initiation of this project on behalf of the partnership.

- c) **Resilient Cities** – The Head of Programme introduced this programme which looked at strategic long term stress as well as the more immediate reponse to incidents. The GLA Director of Governance and Resilience said that this had been a long project but it was now looking positive that by April the GLA would have a package it could share with the LRF. This could allow the partnership to have the opportunity to develop its approach for long term resilience.
- d) **Harris Review (56 03)** – The Resilience Manager introduced the report, which was a working document for the Forum to monitor the progress against the applicable recommendations. It was noted that most of the actions had been implemented, although the river sub group had yet to be set up. It was expected that the Mayor would publish his response to the Harris Review at the end of the month. The Chair asked that this be circulated to all partners.

5.2 ACTION : The Mayor's reponse to the Harris Review be circulated to all partners once published.

- e) **Community Resilience Working Group** - The London Resilience Manager noted the steps which had been taken since the last meeting of the Forum where it had been agreed to establish this Working Group, which had yet to meet. It was noted that the Local Authorities Panel had agreed to provide the Chair and secretarial support. The LAP Chair suggested that it should be a steering Group – with a Chair at Chief Executive level – and have a wider remit with a proactive role. It was acknowledged that if this was the case there may be the need for

a working group as well. The DCLG representative offered its assistance in this project. It was agreed that further discussion was required and that there be a report to the next meeting of the Forum; with the proviso that the Group could convene prior to this.

5.3 ACTION : A report on the Community Resilience Working Group be brought back to the next meeting of the Forum.

f) **Work Programme** – The Resilience Manager introduced the report which was a working document and a useful tool in monitoring progress on all the Forum's identified projects and activities. It was noted that there were a few updates to be made.

5.4 The Forum approved the document in principle which it was noted would develop over time.

g) **PHE – Stay Well this Winter** - The Director of PHE London provided a presentation.

h) **NHS England (London) – Winter Readiness** – The Regional Lead for EPRR at NHS England provided a presentation.

5.5 Both representatives answered specific questions from partners. It was acknowledged that there was not a problem with the availability of the influenza vaccine, any issue lay with the take up. This year the extension of the vaccination programme into care homes was key to its success. In response to questions, it was reported that generally the take up in the public sector was good; the picture in the private sector was not so clear. It was confirmed that LRFs do get updates from the Department of Health on the programme of vaccinations and records were kept on the take up at hospitals, doctors' practices and pharmacies; as well as by risk group. Similar information was not collected from the private sector, although the vaccination of employees was promoted through workplace charters.

6. Agency and Sector Updates

6.1. Metropolitan Police Service –The change programme continued in order to address the ongoing budget cuts, including in the areas of buildings and corporate level work.

6.2. City of London Police – It was noted that budget cuts were a significant issue for the CoLP also and there was considerable emphasis on greater collaboration.

6.3. British Transport Police – Considerable work was being undertaken in relation to the Parsons Green incident. Additionally following Parsons Green BTP network incident response teams (medics) who work with London Underground have been co-located with LAS bicycle response teams in Central London.

6.4. London Ambulance Service – It was reported that feedback from Manchester was being analysed. It was reported that national response time standards were changing from 31 October 2017. This would be of considerable public interest. The perception would undoubtedly be one of poorer response but in fact those in critical need would receive a swifter response. It was acknowledged that non critical cases may receive a slower response.

6.5. London Fire Brigade –The fire safety workload was extremely high. Concern was expressed about the increased activity and propaganda in relation to fire by terrorist organisations. Blue Light collaboration work is ongoing.

- 6.6. Local Authorities Panel** - It was noted that a considerable amount of work had been initiated as a result of the report EP2020 but additional resources were required to fast track some of this work. A review of arrangements at regional level is being implemented. This would include London Local Authority Gold arrangements and the expectations of politicians and Chief Executives. Interviews were being sought from key agencies to ensure their expectations were built in to any proposals. High level recommendations would be reported to the LRF in February 2018.
- 6.7 ACTION – High level Recommendations in Local Authority review to reported to the LRF in February 2018**
- 6.8 London Councils** – Work was being undertaken on contingency planning for housing as well as tackling violent extremism.
- 6.9. NHS** – A new interim Regional Director, Professor Jane Cummings, had been appointed. Keith Willett remained responsible for emergency preparedness. The processes for the move to critical were being reviewed and would be fed into the Department of Health. Strategically important assets were being reviewed.
- 6.10. PHE** – PHE had been active during the last few months following Grenfell, particularly in relation to the area of mental health. STAC had also been very active. It was reported that there were a few cases of legionnaires disease which were being monitored. PHE is working with WHO to monitor the implications of an outbreak of plague in Madagascar. This is though unlikely to affect the UK because there are limited links with the country.
- 6.11. Environment Agency** – The Thames Barrier was closed on 5 October and it was noted that the season when this became more likely was approaching. The system whereby warnings were issued had been extended to a greater number of customers through the O2 network. It was reported that whilst recently there had been rain, a risk of drought was present because last winter had been one of the driest – and a national drought exercise was planned for 13 November.
- 6.12. Transport Sector Panel** - It was noted that Network Rail had reviewed and strengthened its command capabilities. There was also a national railway security programme to provide a legal framework for security issues. It was noted that there would be an impact on infrastructure as a result of the legislation.
- 6.13. Utilities Sector Panel** – Preparations were being undertaken for severe weather. It was noted that the utilities sector implemented a priority service whereby if someone qualified as vulnerable in one utility they would qualify for a priority service in all.
- 6.14. Business Sector Panel** – The roll out for the cross sector conference in December had been completed. In accordance with the Harris review's recommendations, the Terms of Reference and the structure of the Business Sector Panel had been revised. The Step Change Summit on terrorist attacks with resilience partners had been received well.
- 6.15. Voluntary Sector** –The voluntary sector panel was being expanded by number and range. Briefings on incidents were taking place at individual and panel level. It was requested that the voluntary sector, in particular the Red Cross be involved in the Community Resilience Working Group.
- 6.16. Faith** –A lot of work had been undertaken to support the vigils at Grenfell; the incident plan was being updated and it had been decided that the faith sector needed to be better coordinated.

The LRG would discuss possible secretariat support to the sector outside of the meeting. It was noted that faith workshops were being run at borough level.

- 6.17. HQ London District** – It was noted that a major exercise, Exercise London Responder was being planned for February 2018.
- 6.18. Government (DCLG)** – Four clear strands of work were in place following Grenfell – namely how to approach victims, how to provide assurance, understanding local capabilities and the support to be provided with mutual aid. A civil emergency task group had been set up. The Transport representative said considerable work on mutual aid had been carried out a number of years ago and this may be useful.
- 6.19. London Resilience Group**

i) **Sub- Regional Resilience Forum (SRRF) and Borough Resilience Forum (BRF) (56 05)**–. The Resilience Manager introduced the report, confirming that borough resilience forums were taking place, but the reporting did not fully represent the work being carried out by the BRF's. This would be looked at again.

The Forum then agreed that:-

- 1. The Partners continue to support the work of the Borough Resilience Forums ensuring as wide a representation as possible; and**
 - 2. A report be submitted to the Forum in the new year of each year based on reports from BRFs. LRG will work with BRFs and SRRFs to simplify the reporting process.**
- ii) **Strategic Coordination Summits** – A flyer was distributed at the meeting and partners were reminded of the importance that they attend on the 6 November.
- ii) **SCG Chairs Training** - Training was fixed for the 13 November.

7. Progress Against London Resilience Programme

- a) Progress against Programme (55 06)** – The Resilience Manager introduced the report and it was noted that all actions were on target except the LESLP Major Incident Procedure Manual. However LESLP were meeting again on 15 November and it was anticipated that there would be progress at that point.
- b) Plans Recommended for Approval** - The Chair noted that due to the volume of incidents over the summer some of the programmed plans for approval would be deferred to the February LRF.
- c) Learning and Implementation Report (56 07)** – The Head of LRF Programmes introduced the report, which was working well. The learning lessons process had developed significantly and thanks was noted to all parties involved.

7.1 The Forum then noted the papers and approved the Learning and Implementation Report.

8. Assurance of Partnership Capabilities – (56 08a/b)

8.1 The Head of LRF Programmes introduced the report which was still in the early stages of development and would be developed further as national initiatives in assessing capabilities advance. It was noted that further gaps may be identified and the LRF would be asked to consider whether it accepted any further risks.

8.2 The Forum then:-

1. Noted the contents of the assessment and supported the continued development of the approach: and

2. Recognised that as the assessment is developed further gaps may be identified and that the LRF may have to consider options such as:

i) Accepting the risk;

ii) Modifying the Programme and accepting delays in other areas of work;

iii) Encouraging investment by some or all agencies to fill a gap in capability; and

iv) Raising the issue with Government and other policy makers.

9. Review of Actions

9.1 The London Resilience Manager indicated that actions would be circulated.

10. Any Other Business

10.1 There was no other business.

11. Dates of Next and Future Meetings

11.1 It was noted that future meetings are scheduled to take place as follows:-

Thursday 15 February 2018 at 2.00pm at City Hall

Thursday 14 June 2018 at 2.00pm at City Hall

Thursday 18 October 2018 at 2.00pm at City Hall

Thursday 14 February 2019 at 2.00pm at City Hall