

# Minutes (Public Version)

<b>Meeting</b>	<b>London Local Resilience Forum</b>
<b>Date</b>	<b>Monday 2 July 2012</b>
<b>Time</b>	<b>3.00 pm</b>
<b>Place</b>	<b>Committee Room 5, City Hall</b>

**Chair:** James Cleverly AM

**Attending** (in alphabetical order of organisation):

Don Randall, Head of Security, Bank of England (Business Sector Panel)

Andrew Trotter, Chief Constable, British Transport Police

Chris Duffield, Town Clerk and Chief Executive, City of London Corporation (Deputy Chair)

Frank Armstrong, Assistant Commissioner, City of London Police

James Cruddas, Head of Resilience and Emergencies Division, Department for Communities and Local Government

Howard Davidson, Director South East, Environment Agency

Ven Dr Paul Wright, Chair, Faith Sector Panel

Mark Beveridge, Strategic Emergency Preparedness Manager, Health Protection Agency

Richard Webber, Director of Operations, London Ambulance Service

Col Hugh Bodington, Chief of Staff, London District (Military)

Ron Dobson, Commissioner, London Fire and Emergency Planning Authority

Andrew Pritchard, Head of Emergency Planning, London Fire Brigade

Dave Martin, Commander, Metropolitan Police Service

Peter Guy, Operational Security & Continuity Planning Manager, Network Rail

Nicki Smith, Head of Emergency Preparedness, NHS London

Sarah Burchard, Emergency Risk Specialist, Thames Water

Seamus Kelly, St John Ambulance (Voluntary Sector Panel)

**Greater London Authority officers:**

Vincent Fihosy, City Operations Programme Director

Tom Middleton, Head of Performance and Governance

Hamish Cameron, London Resilience Manager

Matthew Hogan, London Olympics Resilience Manager

Dale Langford, Senior Committee Officer

## 1. Introductions and Apologies for Absence

1.1 The Chair introduced himself to the Forum and welcomed representatives to the meeting.

1.2 Apologies had been received from Adrian Leppard, Chief Constable, City of London Police, John O'Brien, Chief Executive, London Councils and Mark Rogers, Met Office Advisor (Civil Contingencies), Met Office.

## **2. Minutes and Matters Arising from Previous Meeting**

- 2.1 **The Forum confirmed the minutes of the meeting of the Forum held on 16 April 2012 as a correct record to be signed by the Chair, subject to a correction to paragraph 7.16 where a reference to the Joint Chair of the Local Authorities Sector Panel should be corrected to refer to the Chair of the Local Authorities Sector Panel**
- 2.2 The Deputy Chair reported that he was attending his last meeting of the Forum and would be succeeded by the Chief Executive of Westminster City Council.

## **3. Horizon Scan**

### **Threats**

- 3.1 The Metropolitan Police Service gave an oral report on current threats, noting that the terrorism threat levels from both international and dissident Republican sources remained Substantial.

### **Hazards**

- 3.2 DCLG gave a short briefing on perceived hazards that could have an impact on London over the next six months. DCLG also reported that a number of workshops had been held with local resilience fora on fuel supply.
- 3.3 London Fire Brigade reported that planned industrial action involving Essex Fire and Rescue Service was not scheduled to coincide with the 2012 Games, and reassured the Forum that arrangements were in place to maintain the service in London and the London/Essex border during any strike action.
- 3.4 The Forum also noted the threat of industrial action on London Buses and some railway companies relating to Olympic bonuses.
- 3.5 It was noted that the first anniversary of the 2011 public disorder would take place in August.

## **4. Plans Presented for Approval**

### **(a) London Disruption to Telecommunications for Responders Plan**

- 4.1 The London Resilience Manager explained that the London Disruption to Telecommunications for Responders Plan still required some further work on the testing of the system, as it had not yet been formally exercised.
- 4.2 It was noted that the Mobile Phone Privileged Access Scheme would only be activated by the Gold Commander of an incident.
- 4.3 **The Forum approved the London Disruption to Telecommunications for Responders Plan and agreed to support ongoing work to review the Plan after the London 2012 Olympics.**

## **(b) London Pandemic Influenza Plan**

- 4.4 The London Resilience Manager introduced the report, explaining that the Plan had not yet been exercised but did reflect central government practice.
- 4.5 The Chair of the Local Authorities Sector Panel raised an issue around the planning assumptions relating to numbers of deaths. It was agreed that the Chair of the Local Authorities Sector Panel should agree amended wording relating to those planning assumptions.
- 4.6 It was noted that the Influenza Pandemic Committees would be led by primary care trusts (PCTs), so the current plan would remain current until PCTs were abolished at the end of March 2013.
- 4.7 **The Forum approved the London Pandemic Influenza Plan subject to amendments to the wording relating to planning assumptions around numbers of deaths.**

## **(c) London Olympics Command, Coordination, Communication and Information Sharing Protocol**

- 4.8 The London Resilience Manager introduced the report, explaining that the protocol had been tested in a number of exercises.
- 4.9 In response to a question about whether the police would lead every kind of incident, the London Resilience Manager confirmed that the police would be likely to take the lead role, whatever the nature of the incident.
- 4.10 **The Forum approved the London Olympics Command, Coordination, Communication and Information Sharing Protocol.**

## **5. London Olympic Resilience Project – Final Assurance**

- 5.1 The London Olympic Resilience Manager introduced the item explaining that the Assurance process had been considered at the April meeting of the Forum. Since then further work had been carried out on responding to mass fatality, surface water flooding at venues and on the Science and Technical Advice Cell plans.
- 5.2 **The Forum confirmed collective agreement that the Chair be empowered to provide an update to the Cabinet Office on behalf of all LLRF member organisations to confirm London's readiness as set out in the paper, the Highlight Report and other supporting documents.**

## **6. Identifying lessons from Olympic resilience planning and response**

- 6.1 The Olympics Resilience Manager explained that the intention was to capture lessons, both good practice and areas for further development, over the lifespan of the project since 2009 by carrying out semi-structured interviews and a short questionnaire. The focus of the exercise would be lessons for partnership working,

rather than lessons learned about individual organisations' internal operations.

- 6.2 The Chair emphasised the importance of not losing the collective knowledge, connectivity and interoperability built up around the Games.
- 6.3 The Sub-Regional Tier Secretariat reported that the Sub-Regional Tier intended to put together a distillation of lessons learned at the sub-regional level.

## **7. Any Other Business**

### **Interim Arrangements for Activation of STAC (Scientific and Technical Advice Cell) in support of an Olympic Incident Coordinated via the Special Operations Room**

- 7.1 The Health Protection Agency introduced the revised procedure circulated to the Forum after publication of the agenda. The procedure incorporated lessons learned from Exercise Green Altius. The revised arrangements are in place for the Olympics only.
- 7.2 **The Forum noted the interim arrangements.**
- 7.3 The Forum considered any other risks relating to the Games that needed to be discussed.
- 7.4 The London Resilience Manager reported that the Met Office had given an update on its role during the Games, which involved teams of forecasters providing forecasts for LOCOG based at the Main Operations Centre in London with further teams covering venues outside London and a team of Advisors working as Liaison Officers with the Olympic Secretariat, plus an Advisor with Dorset Police and Advisors covering the country for business as usual.

## **8. Date of Next Meeting**

- 8.1 It was agreed to reschedule the meeting planned during the school half-term to 8 November 2012 at 3.00pm, subject to confirmation that Members were able to attend.