**Role of police liaison officer**

1. Training
	* Provide bespoke training on police investigative procedures and share experience of the Criminal Court System for Lighthouse professionals
	* Provide bespoke ABE training to clinical psychologists including supervision and quality assurance
	* Provide bespoke training to the judiciary
	* Sharing best practice locally, nationally and internationally
2. Liaison
	* Facilitate communication between officer in the case (OIC)/sexual offences trained officer (SOIT) and Lighthouse practitioner
	* Leading ABE professionals meeting
	* Identify issues to be discussed in conjunction with the CPS
	* Provide advice on the forensic window
	* Seek and create learning opportunities within the criminal justice system for the clinical psychologists
	* Sharing best practice
	* Provide general police investigative advice to children, young people or their families
	* Work with the CPS to accelerate charging decisions
3. Policy/Strategy
	* Create and contribute towards policy with a criminal justice element e.g. Disclosure
	* Identify and implement necessary changes in existing policies
	* Increase the profile of the Lighthouse by raising awareness
	* Proactively seek to build relationships with other agencies
4. Optimise the criminal justice process
	* Manage the ABE interview diary
	* Identify suitable ABE for clinical psychologists
	* Update Excelicare records with criminal justice information
	* Manage cases being reviewed by CPS
	* Review referrals & prepare for Intake meeting
	* Publicise the role of The Lighthouse within the Metropolitan Police Service
	* Maintenance of ABE equipment
	* Ensure new crimes are recorded
	* Ensure timely disclosure of notes to officer in the case and CPS

N.B The PLO will not:

* + Share specific case information apart from what is necessary at the Intake meeting
	+ Conduct any intelligence/research searches