

**LSDC Full Commission Meeting  
29 October 2014  
City Hall**

**MINUTES**

Attendees – Commissioners		Attendees – Secretariat
<ul style="list-style-type: none"> <li>▪ John Plowman (chair)</li> <li>▪ Karen Lawrence</li> <li>▪ Sue Riddlestone</li> <li>▪ Chris Church</li> <li>▪ Paul de Zylva</li> <li>▪ Alison Barnes</li> </ul>	<ul style="list-style-type: none"> <li>▪ Andrew MacAskill</li> <li>▪ Richard Stephenson</li> <li>▪ Howard Davidson</li> <li>▪ Adrian Gurney</li> <li>▪ Paul Toyne</li> <li>▪ Ed Gillespie</li> </ul>	<ul style="list-style-type: none"> <li>▪ Patrick Feehily</li> <li>▪ Nusrat Yousuf</li> <li>▪ Jem McKenna-Percy</li> </ul>

Apologies	
<ul style="list-style-type: none"> <li>▪ Shaun McCarthy</li> <li>▪ Harpinder Singh</li> <li>▪ Samantha Heath</li> </ul>	<ul style="list-style-type: none"> <li>▪ Andy Wales</li> <li>▪ Nicky Gavron</li> </ul>

**1. Introduction and apologies**

The Chair welcomed Commissioners and London Leaders to the meeting, and apologies were received.

**2. London Leaders networking**

A session was facilitated by incumbent London Leaders commissioner lead, Karen Lawrence, which paired London Leaders with Commissioners for speed networking. Commissioners were able to hear what the London Leaders had achieved this year, and offer advice or appropriate contacts for any remaining challenges they were experiencing.

**3. Commission Update**

The minutes from last meeting were approved. An update on actions was as follows:

**ACTION: PT to take over the action relating to inviting Dr Ian Mudway to speak at a future Commission meeting on Air Quality.**

The workstreams update paper was received. Further comments were as follows:

**IP Response:** A draft submission had been prepared, with a deadline of 31 October 2014. The Commission can expect a response in relation to the revised plan in January.

**PAS2070:** The Mayor has won an award in relation to the GLA's work in this area. This has provided greater currency within the GLA to undertake some further work in this area. The LSDC is keen to understand how usable the current materials (standard and case study) are for other cities. PT has contacted Michael Doust, Director of Measurement at C40 (formerly of the GLA) as it is C40's role to consider best practice and help facilitate the adoption of such a standard by other cities. SR has distilled some key points from the materials, which could be circulated.

**ACTION: SR to circulate key points along with full Case Study to Commissioners for their consideration in terms of questions the LSDC should put to the GLA.**

**ACTION: JMP to coordinate a meeting between PT, SR, JMP and Leah Davies (GLA) to determine the next steps that the GLA would be taking in this area.**

KL noted that it would be appropriate to then consider what the GLA feel the issues are in this area and what the LSDC feels the issues are in relation to the Commission's own work planning process.

**ACTION: JMP to update the timeline on the LSDC website to include the Mayor's award and the role of the LSDC in this work.**

**Closed Loop:** The specification for the work has been signed off, and Larissa Bulla from the GLA is keen to be involved. The tendering process is expected to start in the next couple of weeks. London Leaders Dirk Bischof (green business incubator) and Fiona Disegni (Rendez-Vous, collaborative fashion) would be involved in helping bring the Commission's work in this area to life.

#### **4. LSDC Commission Refresh - update**

PF reported that the last interview for Chair candidates would take place on 30 October, after which the panel decision would go to the Mayor for consideration and approval as appropriate. Therefore an announcement on the new Chair would be expected on 6 November at the earliest.

Regarding Commissioner positions, PF thanked Commissioners for their responses in relation to whether they wished to step down or remain in role. He confirmed that the LSDC would be advertising for new Commissioners and outlined the timescales involved.

JP noted that he is meeting with Matthew Pencharz on 10 November.

PF thanked John on behalf of the Secretariat for his hard work as Chair, and noted some particular highlights of his term of office which included his role in the Income Inequalities debate, the Commission's carbon measurement work and the positive relationship that had been established with the Mayor's Office.

PF also thanked out-going Commissioner Shaun McCarthy (in his absence) for his excellent contribution in relation to sustainability and the London 2012 Olympics & Paralympics.

Finally, PF thanked out-going Commissioner Richard Stephenson, who he noted had been a Commissioner for many years and had played a key role in the vision around the London Leaders programme. PF also noted Richard's very important contribution in relation to TFL in the early days of the Commission.

**Date of next meeting: To be determined**