

Attendees: Ashok Sinha (AS, chair), James Cameron (JC), Samantha Heath (SH), Nicky Gavron (NG), Paul Toyne (PT), Maria Adebawale (MA), Syed Ahmed (SA), David Elliott (DE), Charlotte Wood (ChW), Karen Lawrence (KL) Claudia Webbe (CW), Nick Mabey (NM), and Malini Mehra (MM), Shirley Rodrigues, Sadiq Khan

Apologies: Julie Hirigoyen (JH), Richard Templer (RT), Anna Coote (AC), and Dimitri Zenghelis (DZ).

Secretariat: Cassie Sutherland (CS), Nusrat Yousuf (NY), Alejandro Colsa (ACP), Heather Hodgins (HH).

Agenda item	Detail and actions (in red)
1.	<p><u>Welcome and Introductions</u></p> <ul style="list-style-type: none"> • Introductory comments from the chair and welcome. • AS highlighted that this is the 4th full meeting of the LSDC, meaning that the commission has completed a full annual cycle. He thanked commissioners for the extraordinary amount of work and outcomes achieved during the last year. He highlighted how the LSDC has a good and diverse portfolio of current and prospective working groups with clear and meaningful outcomes. • AS added that it has been right to spend time on settling in the new Commission, reacting to external events such as the consultation on the Mayor’s London Plan and Economic Development Strategy, and organising our new work programme; but we are now in a position where we have confirmed our portfolio of new work (subject to the decision coming up on the Social Value of Regeneration), and we are now fully in “implementation mode”. • AS gave an overview of the meeting and what it expected to achieve. • AS also wanted to ensure all commission and subgroup meetings run according to the agendas and meeting’s purpose and objectives to be mindful of commissioners’ time and resources. • AS also discussed the draft letter to the Mayor on behalf of the LSDC and welcomed comments and suggestions from other commissioners Action: AS and Secretariat to amend the letter to the Mayor based on suggestions and send out.
2.	<p><u>Feedback from Last Full Commission meeting</u></p> <ul style="list-style-type: none"> • AS asked if there were any issues arising from the minutes not already covered by the agenda or being handled by working groups; none were raised, so minutes were approved.

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3.	<p><u>Report back from Exec meeting</u></p> <ul style="list-style-type: none"> • AS highlighted the challenges the commission has faced when trying to set more clarity on its workplan. He noted how resourcing requirements to implement all the activities are higher than the Secretariat’s budget and resources, and the commissioners’s networks and available spending time. Therefore, a decision has been made to phase in new workstreams until more resources become available later in the year. • AS also highlighted the need to provide extra consideration to additional external resources. For that, the LSDC Exec has asked the chairs of each subgroup to add fundraising as a recurring item within their meetings. He’s also asked all commissioners to be alert to any opportunities that might be relevant for any of our workstreams. <p>Action: NY asked commissioners to contact the Secretariat when they make any connections for funding to enable better coordination.</p> <ul style="list-style-type: none"> • PT highlighted the need for the LSDC to make more synergies with the GLA so that if there is a stream of work of relevance and importance to the LSDC, that we can use some of their budget to support the work of the LSDC. <ul style="list-style-type: none"> • AS and NY suggested the best way to enable positive engagement with GLA officers is to start engaging internally early on, and invite key GLA officers to subgroup meetings. • CS raised the possibility for the LSDC team to push for budget increases via the SD team for the next rounds of budgets. She noted how the budget discussions start during the summer. <p>Action: Commissioners agreed to move the next Executive meeting to July so that potential funding opportunities within the GLA can be discussed – Sec to set a new date</p> <ul style="list-style-type: none"> • MM wondered which would be the legal entity in the event that the LSDC were to receive external funding. <ul style="list-style-type: none"> • NY noted that the receiving entity would need to be the GLA (as the LSDC is not a constituted body), a commissioners’ organisation, or an external lead organisation in case of a collaborative project. • KL noted how collaborative bids – not led by LSDC/GLA – would be more successful. All commissioners agreed that the LSDC needs to prioritise partnerships. • NM pointed out how it would be useful to have a guidance document on how to talk about funding opportunities with outside partners <p>Action: AS to work with the Secretariat to develop</p> <p>Summary of Actions:</p> <ul style="list-style-type: none"> • AS and Secretariat draft guidance document on fundraising communications for commissioners • LSDC Executive meeting to be moved to July to discuss influencing the next budget period • Commissioners to continue considering fundraising opportunities within and outside their subgroups.
4.	<p><u>Social Value Regeneration discussion</u></p> <ul style="list-style-type: none"> • MA took commissioners through her proposal after further developments. MA shared how the social value element is very important for a lot of GLA teams but that the main issue was timing and resources – see PID document that was sent with papers. • MM was not clear about the strategic value (the added value) of the work as she pointed out how many other organisations working on regeneration and social value.

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	<ul style="list-style-type: none"> • MA pointed out how the approach of this subgroup is unique to what others are doing. Others work at the moment will be helpful but are not trying to answer big questions about good growth in London from a sustainable development approach and from the point of view of the London Plan. MA also highlighted how this work has been requested by GLA teams as it will help work they need to do but are not able to do themselves as it needs to come from an outside group. • PT highlighted how the planning system is broken and London and its boroughs need a holistic view. He noted how this project can do bring a holistic view by using the convening power of the Mayor. • DE asked whether the project will focus on new developments only or also updating and impacting current housing stock. <ul style="list-style-type: none"> • MA noted how it will depend on resources but that even if it focuses on a few examples of new developments first, they all have a high impact within the surrounding areas (value added to the existing communities, impact of the new on the old). • ChW noted how this project aligns with the resilience agenda within the EA and how they are adapting to the natural capital agenda. • ChW and NG provided a local perspective and highlighted the importance of the project and how impactful it could be within local planning authorities that currently struggle to ensure regeneration areas remain a place for people. • PT highlighted that this project has high opportunities for funding (e.g. finding money within GLA, trusts, testing the framework within a keen borough, etc.). <ul style="list-style-type: none"> • MA agreed and highlighted that she’s already looking for some funding opportunities. • AS asked commissioners to volunteer to be part of this subgroup: <ul style="list-style-type: none"> • Responses: MA, AC, NG, PT, JH, CW, DE, MM • Social Value of Regeneration was approved as a new commission workstream and was put in the queuing position with a priority order <p>Action: MA and Secretariat to coordinate the search for funding opportunities and report back to exec and full commission meetings.</p>
5.	<p>Proposed London Climate Week</p> <ul style="list-style-type: none"> • NM provided all commissioners with an overview of the proposed London Climate Week 2019. He highlighted the great opportunity it would represent for London to demonstrate that it is the world capital of climate and hosts the most important cluster climate organisations working globally. He also highlighted the importance of this event to engage with Londoners. • AS invited commissioners to discuss the potential involvement of the LSDC, noting that he felt that in principle the event could (a) help drive forward our work on green finance and cleantech; (b) engage widely on the social/economic aspects of sustainability; and (c) provide an opportunity to pursue wider public engagement (perhaps with a media partner) than the LSDC is currently able to achieve. <ul style="list-style-type: none"> • JC noted how he’s a regular participant of NY Climate Week and highlighted how London could do a great job too and that the LSDC should have a role as it helps support our general mission and provides the Mayor with an additional platform. • ChW highlighted the importance of having Londoners understand and express what they understand around climate risks. She noted how it is something the EA needs to do related to flood risks and, therefore, an area they can link up with. • SH wondered how different would this event be to London Sustainability Weeks. NM highlighted how the intention is for the week to be centred around a series of

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	<p>curated events and bringing the clusters together (a critical mass of existing events), plus the active engagement with Londoners.</p> <ul style="list-style-type: none"> • MM noted how the New York event is about the United Nations and not Networkers: London should ensure this is for Londoners. • CW asked whether London has the infrastructure and capacity to run something that operates outside the bubble and engages all Londoners. <ul style="list-style-type: none"> • NM highlighted how the main motivator for the London Climate Week is to be more rooted with local communities. The push for having the needed infrastructure will be one of the main drivers for the event. • NG highlighted the need to involve C40 in the discussions and how the best event she attended in NY Climate Week was a youth event. • MA and MM also highlighted the importance of looking at young people, faith communities, education, groups that are well organised. • AS concluded the agenda item reinforcing the excitement and appetite for the event from commissioners. He also highlighted how the next commission meeting in September can be used as a business discussion on how the LSDC might want to capitalise interest. <p>Action: NM to keep the LSDC informed of changes regarding the potential for London to host a Climate Week in 2019 and commissioners to discuss LSDC input in September meeting.</p>
6.	<p><u>Deputy Chair decision</u></p> <ul style="list-style-type: none"> • This agenda item was postponed in order to allow commissioners to continue thinking about putting themselves forward to become Deputy Chair <p>Action: Commissioners interested in becoming Deputy Chair to contact Ashok and the Secretariat.</p>
7.	<p><u>Update from existing work programmes</u></p> <p><u>CT&I</u></p> <ul style="list-style-type: none"> • JC provided an update from the last commission meeting (see separate note for detailed subgroup update). • NY and KL asked commissioners to provide last minute names for the Women in Cleantech workshop • MM wondered whether the group has sought support from companies before. <ul style="list-style-type: none"> • NY and KL highlighted how they've had in kind support before but they haven't asked for money yet. However, fundraising opportunities will be explored in-depth once the group comes up with the solutions. <p>Action: Commissioners to attend the WiCT workshop and/or provide names for key invitees.</p> <p><u>Green Finance</u></p> <ul style="list-style-type: none"> • SA provided an update from the last commission meeting (see separate note for detailed subgroup update). He also took the opportunity to thank Haley and the GLA teams for the admiral job of moving this group forward and for the quality of the meetings they've had. • SA also highlighted how the next workshop will be on air quality and transport, <ul style="list-style-type: none"> • JC highlighted how TfL will have a major role and noted how through these events we are able to join different groups in need of finance together and present them in a more interesting way.

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	<ul style="list-style-type: none"> • An additional workshop is also being looked at that might focus on local government finance mechanisms. • SA and Secretariat raised the point that the main issue at the moment is resourcing and the need to bring a consultant for support is critical to the group. <ul style="list-style-type: none"> • NY highlighted the importance of having someone with a finance expertise and that knows what's happening in London is key. • SA noted how the Zero Carbon team is hiring a new resource that could potentially provide support depending on the chosen candidate. • JC noted how someone is needed to capture the notes of the events and write down and present the conclusions to the Mayor in a way that is persuasive. • JC noted how the next subgroup meeting will develop the specification of what they need <p>Actions: Interested commissioners to attend next workshop on air quality and transport 28th June. Subgroup to draft specification of external consultant needed.</p> <p><u>QoL/SDGs</u></p> <ul style="list-style-type: none"> • PT provided an update from the last commission meeting (see separate note for detailed subgroup update). • PT highlighted the opportunity for commissioners to join the group if they are not already part of interested. • MM provided some feedback from meetings she attended in Bonn with ICLEI, Milan for an SDG summit. She also highlighted future opportunities such a European Convention on climate change and SDGs under the Romanian presidency making a focus on SDGs. She noted how there's real energy behind this that the LSDC can tap into. • The group also noted how the London Plan examination will be public November-March, but that matters being looked at by Inspectors will be in August. The commission needs to be ready by then. The September commission meeting will be too late so this needs to be added to the agenda of the Executive meeting in July. <p>Actions: London Plan examination to be added to the agenda of July Exec meeting</p> <p><u>Comms</u></p> <ul style="list-style-type: none"> • DE provided an update from the last commission meeting (see separate note for detailed subgroup update). • DE highlighted how the comms strategy is a plan always in development and prompted commissioners to continue to add to it as things come up. • AS highlighted how as part of the website migration we are updating commissioners' details and asked commissioners to check theirs and to let the Secretariat know if any updates are needed. • AS also mentioned how the commission has reappointed Arc7 as our comms and PR support and LSDC is looking at how we can improve our relationship with them. <p><u>New Energy Zones</u></p> <ul style="list-style-type: none"> • NM provided an update from the last commission meeting (see separate note for detailed subgroup update). • NM discussed some of the funding possibilities for NEZs, and noted how the question now is up to the GLA on whether they want to bid for different funding pots. He noted how the subgroup is a gateway to support later on if we go for it and get it.

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	<ul style="list-style-type: none"> NM wondered whether the letter to the Mayor could highlight the importance of bidding for this.
8.	<p><u>Mayoral visit and Photo opportunity</u></p> <p>The Mayor, Sadiq Khan and Shirley Rodrigues attended the meeting and took part in a photo opportunity with commissioners</p> <ul style="list-style-type: none"> Commissioners introduced themselves Sadiq thanked the commissioners for their time and welcomed the new make of the LSDC reflecting London's diversity He endorsed the work of the commission, and re-affirmed his support of the role of, and work undertake by, the commission in delivering for Londoners. He highlighted a number of issues that the commission is working on and their importance to London, and encouraged the commission to work closely with SR on their implementation.
	<p><u>AOBs and date of next meetings</u></p> <ul style="list-style-type: none"> DE noted how the Mayor will be taking part of a big tree plant later in December and wondered if it would be a good idea to get LSDC and commissioners involved. <ul style="list-style-type: none"> Commissioners agreed that it was a good idea. <p>Action: AS and DE to take forward</p> <ul style="list-style-type: none"> MM mentioned the new program to Teach a Girl to swim and invited commissioners to contact her if they have networks of children in school or governing bodies to take pictures wearing the swimming hat. Next meeting: 11 September 2018.