

Minutes

Meeting **London Resilience Forum**
Date **6 February 2017**
Time **2.00pm**
Place **Committee Room 5, City Hall, SE1 2AA**

Ref	ACTION	OWNER
1. (6.2)	Partners to encourage all responders to complete the Resilience Capabilities Survey.	All partners
2. (7.3)	The London Risk Register be amended as a priority to reflect the changes in the National Risk Assessment and that the amended document be circulated electronically to Members of the Forum	LRG
3. (8.2)	The London Resilience Group to discuss assessment methods of the Partnership's capabilities with the DCLG.	LRG

In Attendance:

Chair Dr Fiona Twycross AM

Robin Smith, Assistant Chief Constable, British Transport Police
Alex Thompson, Resilience Planning Officer, British Transport Police
Richard Woolford, City of London Police
Clare Wormald, Head of Resilience, Department for Communities and Local Government
Simon Moody, London Area Manager, Environment Agency
Paul Wright, Faith Forum
Ed Stearns, London Resilience Communication Group Chair/MPS
John Barradell, Deputy Chair of LRF and Chair of Local Authority Panel;
Kevin Bate, Deputy Director of Operations, London Ambulance Service
Doug Flight, London Councils
Dany Cotton, Commissioner, London Fire Brigade
Crispin Lockhart, Colonel, HQ London District;
Dawn Morris, A/Chief Superintendent, Metropolitan Police Service
Peter Boorman, NHS England (London)
Yvonne Doyle, Regional Director, London, Public Health England
Nick Owen, Head of Strategic Coordination, Transport for London
Garrett Emmerson, Chief Operating Office Surface Transport, TFL
Sarah Burchard, Emergency Risk Specialist, Thames Water (Utility Sector Panel)
Seamus Kelly, Deputy Chief Officer Operations, St John Ambulance (Voluntary Sector Panel)

Val Shawcross, Deputy Mayor for Transport
Sophie Linden, Deputy Mayor for Policing and Crime

London Resilience Group:

Steve Hamm, Head of Programme for the LRF
Hamish Cameron, Deputy Head of London Resilience
John Hetherington, Deputy Head of London Resilience
Toby Gould, Deputy Head of London Resilience
Matthew Hogan, London Resilience Manager
Kelly Dallen, London Resilience Officer

Greater London Authority officers:

Anna Flatley, Senior Committee Officer

1. Chair's Opening Remarks

- 1.1. The Chair welcomed Members to the Forum.

2. Introductions and Apologies for Absence

- 2.1. The Chair requested that all attendees introduce themselves.

Apologies were received from: Don Randall, Business Sector Panel Chair; John O'Brien, London Councils; Luke Miller, Archdeacon of London; Faith Sector Panel Chair; Tom Middleton, Head of Governance and Resilience, GLA; Patricia Gallan, Assistant Commissioner, Metropolitan Police Service; and Nigel Furlong, Head of Resilience Planning, Transport for London.

3. Minutes and Matters Arising from the Previous Meeting

- 3.1. The Forum confirmed the minutes of the meetings of the Forum held on Monday 10 October 2016 and Friday 2 December 2016 as accurate records.

4. Risks to London Resilience

- a) **MPS** - An update on threat levels from international and Northern Ireland related terrorism was provided. In response to recent worldwide events all police plans are constantly under review.
- b) **DCLG** – The weather remained unsettled and a risk remained of high tides coinciding with high levels of rainfall to produce flooding in March. In relation to health the Asian tiger mosquito which had been found in the UK for the first time was being monitored. DCLG also reported the ongoing outbreak of avian influenza although confirmed this did not pose a risk to human health.

5. Special Agenda Items

- a) **Lord Harris Review** – The Chair commented that the Forum's sector panels had begun work on the recommendations. It was noted that the Deputy Mayors for Transport and Policing and Crime were present, which was in response to one of the recommendations. Further updates would follow.
- b) **London Resilience Programme** – It was noted that the intention of the Partnership's work-plan was to ensure there was a link between strategy and the activity of the Partnership. It was proposed to make lessons learnt more of a driver for the work of the Partnership by linking them into the work-plan, identifying agency specific strategies – aggregated into areas where possible – and setting 3 yearly targets within the programme.

6. Agency and Sector Updates

- 6.1. **Government (DCLG)** - The Forum was urged to encourage all responders to complete the Resilience Capabilities Survey. Invitations to participate will be circulated 7 April with the survey opening on 28 April for 3 weeks. It was also reported that the DCLG were to start a piece of work on setting standards for national and local resilience, with the intention of streamlining national guidance. The intention was to involve LRFs in this work.

- 6.2. ACTION: Partners to encourage all responders to complete the DCLG's National Capabilities Survey.**
- 6.3. Metropolitan Police Service** – It was reported that the current focus was preparedness arising from the new risk assessments. As part of the Strategic Coordination Summits the MPS was working to ensure this was joined up. A number of table top and live exercises were being planned. In addition there was work being undertaken on event planning, noting the potential for more events than usual following the election of President Trump.
- 6.4. City of London Police** – Work in support of the MPS was continuing. Extensive work on learning and testing had been carried out and an exercise was being planned for June concentrating on the city/financial sector.
- 6.5. British Transport Police** – The BTP representative reported that armed police had been introduced onto trains. In relation to the Croydon tram incident a number of tactical and strategic debriefings had taken place and any significant learnings would be reported back to the LRF.
- 6.6. London Ambulance Service** – It was noted that a problem with the control system on 1 January had resulted in the use of a paper based system. Internal investigations are taking place, the outcome of which would be reported back. The NHS representative commented that they were reviewing this incident in terms of resilience and a report would be considered by the Executive Board in May. The outcome would be shared.
- 6.7. London Fire Brigade** – It was reported that work was underway to consider and prepare for the impact and effects upon the governance of the LFB as a result of the Police and Crime Bill. There was renewed focus on business continuity arrangements. It was recognised that Exercise Unified Response had assisted in the success of the handling of the Croydon tram incident.
- 6.8. Local Authorities Panel** – The EP 2020 review had been approved by the London Council Executive and leading Members and produced 14 recommendations grouped into the following areas:
- corporate recognition of the importance of resilience
 - governance through sub-regional resilience forums and business planning
 - duty arrangements whereby Chief Executives have the necessary knowledge and training
 - standardisation and minimum standards across all boroughs.
- 6.9. London Councils** – London Councils were heavily involved in the review as above, with the Leader of Lambeth Council playing a leading role.
- 6.10. NHS** – It was reported recruitment was underway for a new Director of Public Health. The focus is currently on winter and managing pressures, which would continue until April. There was also a focus on the mass casualty plan to test assumptions.
- 6.11. PHE** – It had not been a severe winter for influenza and therefore there had not been a significant surge into A&E. The vaccination rates this year had improved in London, although rates were still not as good as in the rest of the country. A concern was raised noted regarding conflicting health messages related to air quality warnings vs longer-term lack of exercise.
- 6.12. Environment Agency** – The Environment Agency representative reported that the new flood guidance statements provide a longer outlook (6-10 days) and a flooded properties application now available both on Resilience Direct. It was noted that there had been significantly lower than

average rainfall in the last six months which, if this trend continued, may result in a significant environmental impact next summer.

- 6.13. Transport Sector Panel** - The Panel was due to meet the following week. There were no substantial issues to report and a more substantial update would be prepared for the next meeting of the Forum.
- 6.14. Utilities Sector Panel** – It was noted that the investigation into the water main bursts leading up to 31 December in London was underway and the results would be shared. It was reported that competition for non domestic water comes into effect from 1 April. This will not change from whom the supply is provided but will affect communications. The Utilities sector is also looking at how services can be improved to the vulnerable.
- 6.15. Business Sector Panel** – It was reported on behalf of the Business Sector that a review of the Board participants with the aim to encompass a broad business representation has been agreed. The Panel is engaged with the MPS national business sector engagement initiative. A small working group is being formed to review and revise the Panel's terms of reference and objectives. In addition, the Panel is establishing communications networks, maximising on the CSSC initiative and ensuring London businesses are fully covered.
- 6.16. Voluntary Sector** –Elements of the Harris Review were being addressed – in particular a review of the use of convergent volunteers is being undertaken. A review of capabilities is also underway and a capability demonstration event is planned for 21 April 2017.
- 6.17. Faith** – It was noted that the Panel was working with local borough faith networks to try and have more joined up work. The recommendation by the Harris Review regarding a new resource to strengthen the sector raised some concern about creating a further tier. It was noted that the faith panel relies very strongly on volunteers and the Panel were trying to distribute the load more evenly. In addition talks have taken place with the Church of England nationally to see how faith can contribute to resilience, e.g .involvement in the Faith Forum in London, (which combines 9 major faiths) has been very useful
- 6.18. HQ London District** – It was reported that it was planned to have an exercise in the autumn to prepare for Operation Temperer and other members of the forum would be welcomed. In addition in February 2018 it was planned to have a mission rehearsal of a resilience based exercise,
- 6.19. London Resilience Communication Group** – Consideration had been given to the Harris Review and the Croydon train crash. A Hydra exercise had recently been undertaken and to which media were invited. Temperer had been raised by the media and it is necessary to consider this in relation to how it will be communicated to the public.
- 6.20. London Resilience Group**
- i) **LRF Terms of Reference** – Whilst the ToR meets the requirements of the Civil Contingencies Act and therefore remain valid; in light of recent developments and forthcoming changes it is proposed a review be undertaken. The timeframe will depend on the Harris Review.
 - ii) **Restructure** - It was reported that the new structure was now fully staffed, provided a more joined up service and provided a genuine 24/7 service. Thanks were recorded for the essential financial support from the GLA, LFEPA and London Boroughs.

iii) **Sub- Regional Resilience Forum (SRRF) and Borough Resilience Forum (BRF)** – More alignment of meetings was now in place between the tiers. Details of the mass fatality workshops are to be sent out next week.

iv) **Strategic Coordination Summits** – Invitations have been sent out for the March event looking at strategic coordination in relation to terrorism.

7. Progress Against London Resilience Programme

a) **Dashboard**– It was noted that this would be the last time this format would be used. In future there would be two components, one reviewing progress against the programme and a second providing an indication of capabilities. It was noted that STAC was showing as red as the national guidance was being awaited, however this did not diminish London's capability. The DCLG representative indicated that this was with the Cabinet Office and recognised London's robust plan.

b) Plans Recommended for Approval

i) **London Risk Register**– The Chair of the Risk Assessment Group introduced the report. The EA representative stated that he had no wish to delay approval but there had been some very recent changes regarding the definition of flood risk and this would need to be aligned as soon as possible into the public document.

7.2 **The Forum approved the London Risk Register, subject to the Risk Assessment Group amending the document as a priority to reflect the changes and that the amended document be circulated electronically to Members of the Forum.**

7.3 **ACTION: The London Risk Register be amended as a priority to reflect the changes and that the amended document be circulated electronically to Members of the Forum.**

ii) **Strategic Coordination Protocol**– The MPS representative introduced the report which has been reviewed and which now incorporated the key learnings and lessons from Exercise Unified Response. It also reflects national changes, technological advances and operational developments.

7.4 **The Forum then approved the Strategic Coordination Protocol.**

iii) **Borough Resilience Forum Guidance**– The Deputy Head of London Resilience introduced the report which aims to provide greater standardization and alignment between LRF and BRF levels. It follows consultation with local authorities and partners.

7.5 **The Forum then approved the Borough Resilience Forum Guidance.**

iv) **Learning and Implementation Protocol**– The Deputy Head of London Resilience introduced the report. which aims to improve the way the partnership learns from its own and other's experience. This protocol establishes a new process for identifying and learning lessons, designed to ensure central coordination and maintenance of lessons to provide better integration. It will include debriefing against planned response arrangements incidents rather than on a generic basis.

7.6 **The Forum then approved the Learning and Implementation Protocol.**

- c) **Learning and Improvement Status Report** – The Deputy Head of London Resilience introduced the report, noting that the full Exercise Unified Response report was imminent which will result in changes to this report. The report was noted.

8. Assurance of Partnership Capabilities

- 8.1 The Head of LRF Programme reported that it was proposed to consider developing the assessment methods of the Partnership's capabilities to see if there are any gaps (noting that there were none that they were aware of) and to report this to the next meeting of the Forum. DCLG offered to assist with this. The Chair welcomed this and asked the Programme Board to act upon this.
- 8.2 **ACTION: The London Resilience Group to discuss the proposals for developing the assessment methods of the Partnership's capabilities with the DCLG.**

9. Review of Actions

- 9.1. The Deputy Head of London Resilience ran through the key action points arising from this meeting.

10. Any Other Business

- 10.1. The Chair noted that it was the last LRF for Seamus Kelly, Chair of the Voluntary Sector Panel, who has been attending since 2003 and is the longest serving member of the Forum. The Chair asked that the Partnership's thanks to Seamus for his work, commitment and participation be recorded.

11. Dates of Next and Future Meetings

- 11.1. It was noted that future meetings are scheduled to take place as follows:-

Thursday 8 June 2017
Thursday 19 October 2017
Thursday 15 February 2018

- 11.2. The Chair flagged that the next meeting was not at the usual venue and asked that Members make a note of this fact.