

MAYOR OF LONDON



# Skills & Employment London Multiply Programme

# LONDON MULTIPLY MEETING AGENDA

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- Introduction to London Multiply and the team- Forogh Rahmani
- Document pack- Chris Wright
- Programme support and management - Chris Wright
- Data submission and reporting - Caroline Jackson
- Evaluation of London Multiply - Simon Lowe
- Communications- Jack Gibson
- Next steps – Shanzeeda Chowdhury
- Q and A

# WIDER POLICY CONTEXT

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Helping Londoners to access good jobs and to lead happier, healthier lives

- Mayor published Skills Roadmap for London in January
- Builds on the London Recovery Programme and links to the **Local Skills Plan**
- Making skills provision **more locally relevant** - a more joined-up skills and employment offer to meet the needs of Londoners and local businesses and employers.
- **Making an impact** and leading to positive economic and social outcomes
- Making adult education and skills provision even **more accessible** to those who need it most



# MULTIPLY IN LONDON

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## What we are doing in London and why it's important to us

- London has received a regional allocation of £41m to deliver Multiply. Over three years the London Multiply programme will support at least 31,000 Londoners to improve their numeracy skills across 57 providers.
- The GLA has allocated proportionally higher funding and support to local authorities where data has highlighted a local skills need (areas with low prior qualification levels received more funding). These areas correlate strongly with areas of deprivation.
- Multiply funding provides the GLA the opportunity to further respond to and support Londoners through the current cost of living crisis.



# MULTIPLY IN LONDON

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The key aims of the Multiply programme in London are:

Increase the number of Londoners with numeracy confidence and skills by **accessing numeracy courses** at a level and a venue that suits them.

Support Londoners to **have the numeracy confidence and skills they need for life and work**, including to better manage everyday finances, help children with their homework, progress into further learning and access good jobs.

# MULTIPLY TEAM

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## Strategy, Policy and Comms

- Kat Radlett – Principal Policy Officer
- Olly Offord – Senior Policy Officer
- Deborah Missengue – Senior Communications Officer

## Multiply Delivery

- Shanzeeda Chowdhury – Programme Manager
- Alison Miller – Principal Project Officer
- Egle Banelyte – Senior Project Officer
- Tahm Rahman - Senior Project Officer
- Smritee Bhogowoth – Project Support Officer

Get in touch with the team: [multiply@london.gov.uk](mailto:multiply@london.gov.uk)

# MULTIPLY DOCUMENT OVERVIEW

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Key Multiply documents:

- Multiply Funding Agreement
- Multiply Grant Funding rules
- Multiply publicity guidelines/ London Multiply Comms pack

***All key documents will be available on the GLA website shortly***

# MULTIPLY FUNDING AGREEMENT

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- You will have accepted your funding agreement in GLA OPS
- Schedule 1 Part A provides a summary of your 3-year funding up March 2025
- Please note the funding for the financial year 2023-24 and 2024-25 are subject to confirmation
- Schedule 1 Part B sets out your Investment Template and in particular the interventions that you are planning to deliver under the agreement.
- We will work with you to support progress against these interventions and the related outputs.



# MULTIPLY GRANT FUNDING RULES – HEADLINES

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- Funding of maths interventions up to and including Level 2.
- London Multiply Programme interventions should not displace, replace and/or duplicate any existing AEB numeracy provision.
- Programme start date - 1<sup>st</sup> August 2022
- Programme is funded by Financial Year. Your payment profile will reflect this: Months 1-8 are Year 1 funding, and 9-12 part of Year 2.
- Any underspend will have to be returned - performance to be reviewed at the end of the financial year
- You will need to register your courses on National Careers Service

# MULTIPLY GRANT RULES – LEARNER ELIGIBILITY

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Learner eligibility:

- Learners must meet the national residence eligibility criteria set out in ESFA Adult Education Budget (AEB) funding rules 2022/23.
- A participant cannot be funded for repeated maths or numeracy qualification, where they have previously achieved GCSE maths grade 4 (C) or higher or Functional Skills Level 2.
- Programme participants should be London residents

# PAYMENTS AND PERFORMANCE

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- You will be paid on profile via GLA OPS. The back payment for Aug-Oct was on 8<sup>th</sup> November, followed by monthly payments on 14<sup>th</sup> of every month.
- March is the final month of 1<sup>st</sup> year of Multiply grant. Where there is an underspend, we will need to recover the amount of underspend.
- We will also review outputs as set out in the Investment Template and we may need to adjust funding according to outputs delivered.
- Project targets and achievements will be discussed with you through the Multiply delivery team and your AEB grant provider manager.
- You must maintain reliable, accessible and up to date accounting records with an adequate audit trail for all expenditure funded by Multiply.

# BEST PRACTICE AND CHANGES

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- We expect to establish the best practice and network meetings to support deliver of Multiply and enable you to feedback current issues and areas for support. As a programme reaching out to new groups, you will be engaging with your communities and partners.
- We are collectively working to deliver our shared Investment Plan for Multiply but we recognise changes may arise because of new interventions that are needed. Please communicate early where you feel there is an issue.
- Please let us know where outputs are changing significantly for example by more than 20 per cent of the Investment Plan template.
- Workforce development is an issue that we recognise in terms of shortage of staff to provide maths teaching, and we are looking how we can support further in this area.

# MULTIPLY DATA SUBMISSION – ILR

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- Multiply data submission requirements are based on the type of your delivery:
    - Learners participating in short interventions of less than 2 delivery hours must be included in quarterly or full-year reports, submitted directly to the GLA.
    - Delivery of substantial interventions of 2 or more delivery hours must be reported in the Individualised Learning Record (ILR), returned through the Submit Learner Data portal.
  - Substantive Multiply interventions can consist of delivery of regulated or non-regulated learning aims, up to and including Level 2.
  - All delivery reported in the ILR must be recorded as Funding Model 99, and with Learning Delivery Monitoring (LDM) code 385.
  - The usual GLA Source of Funding (SOF) code is not required for Funding Model 99.
  - ILR specification and guidance, including a list of mandatory fields for Funding Model 99 are available online at <https://guidance.submit-learner-data.service.gov.uk/#-2022-to-2023>
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# MULTIPLY DATA SUBMISSION – NON-REGULATED LEARNING AIMS

- Where delivery is non-regulated, one of the 35 Multiply-specific learning aims must be used.
- Find these on the Find a Learning Aim portal by either
  - filtering on the Category **Multiply – improving adult numeracy skills**, or
  - a wildcard search on **Multiply\***
- Multiply non-regulated learning aims are intervention-specific and banded by delivery hours.

The screenshot shows the 'Find a Learning Aim' portal on GOV.UK. The search bar contains 'Multiply\*' and the search results show 35 results. The results are filtered by 'Category' (Multiply – Improving adult numeracy skills) and 'Academic year' (2022 to 2023). The results table shows the following details:

Reference	Level	Guided learning hours
Z0059781	Not Applicable/ Not Known	6 to 10 hours
NONE	Not Provided	21 to 30 hours

The results also include the following details:

- Awarding body:** MCA/GLA
- Last date for new start:** Varies - see listing for dates
- Available funding streams for academic year 2022 to 2023:** Other

<https://submit-learner-data.service.gov.uk/find-a-learning-aim/>

# MULTIPLY DATA SUBMISSION – REPORTS

In addition to ILR data, you must provide quarterly reports to the GLA setting out your actual delivery numbers and expenditure to date, and a forecast of total expenditure for the Financial Year.

## Multiply Quarterly Report

UKPRN	
Provider Name	
Date of report	
Reporting period	

Multiply intervention type	Intervention delivered	A. Number of people participating in Multiply funded substantive learning courses (Actual)	B. Number of people engaging with outreach focussed events/activity (Actual)	C. Number of courses / outreach initiatives run in London through Multiply	D. Number of times courses / outreach initiatives ran in London in the reporting period	E. Of which, number of courses / initiatives developed in collaboration with employers (Subset of C)	F. Of which, number of courses / initiatives developed in collaboration with community groups (Subset of C)	G. Of which, number of courses / initiatives that lead to a qualification (Subset of C)	H. Total actual expenditure for reporting period	I. Total forecast expenditure for the Financial Year
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Pre-defined	Select intervention from drop-down list									
Off-menu provision	Please add text describing the off-menu provision									
Total		0	0	0	0	0	0	0	£0.00	£0.00

# MULTIPLY DATA SUBMISSION – REPORTS

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- The **Reporting Period** field must be filled in based on the relevant quarter, and only participation data for that period should be reported, i.e.

**Multiply quarterly reports are reporting-period specific, not cumulative totals.**

- The year 1 quarterly report submission schedule and reporting periods are:

Report type	Reporting period	Report date
Quarterly (January)	1 September – 31 December 2022	18 January 2023
Quarterly (March)	1 January – 31 March 2023	12 April 2023
Quarterly (June)	1 April – 30 June 2023	12 July 2023
Quarterly (September)	1 July – 30 September 2023	11 October 2023



# MULTIPLY DATA SUBMISSION – REPORTS

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- Additional reports are also required at the end of the Financial Year and the Funding Year.
- Format and requirements of Financial and Funding year reports are almost identical to quarterly reports, but must include cumulative year-to-date participation for the whole-year reporting period.

**Multiply full-year reports are year-to-date cumulative totals.**

- 2022-23 Financial Year and Funding Year report submission schedule and reporting periods are:

Report type	Reporting period	Report date
Financial Year	1 August 2022 – 31 March 2023	12 April 2023
Funding Year	1 August 2022 – 31 July 2023	14 September 2023

- Full-year reports are funding claim statements of grant usage - the Funding Claim Declaration that your claim is accurate must be signed by a senior responsible person.

<b>Funding Claim Declaration</b>	
As as the person authorised to submit funding claims to the GLA, I certify to the best of my knowledge that the amounts shown in the statement relate to Eligible Expenditure under the Multiply funding (Grant) programme and that funding has been used for the purposes intended.	
<b>Name</b>	
<b>Position</b>	
<b>Date</b>	

# MULTIPLY DATA SUBMISSION – REPORTS

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- For all quarterly or full year reports, participation in each intervention type must be recorded, for both substantive delivery and short interventions which have not also been reported in the ILR.
  - The GLA will cross reference the number of learners you report as participating in substantive delivery against learners reported in your ILR data for the same period.
  - For audit and quality assurance purposes, you must retain participation evidence for all delivery – refer to the Multiply Funding Rules for details.
    - For substantive delivery recorded, evidence requirements are in line with the Adult Education Budget (AEB).
    - For other short interventions you must retain a register of attendance including, as a minimum, the name, date of birth and current home postcode of every participant.
  - Quarterly and full year reports must be submitted directly to the GLA via the GLA-OPS system.
  - Technical guidance will be released in advance of the first quarterly return, during December 2022.
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# EVALUATION OF MULTIPLY

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- Included in London Learner Survey in 2022/23
  - Section in Multiply Funding Rules – aligns with AEB
  - 50% target participation rate applies
  - AEB & Multiply data combined to compute rate
- GLA evaluation of Multiply delivered alongside multi-year AEB evaluation
  - Annual reports
  - Provider depth interviews
  - Use of London Learner Survey data
- DfE has commissioned national evaluation – GLA required to participate

# COMMUNICATIONS

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## Launch

The London Multiply programme will publicly launch on the 18 November 2022 with a provider visit

## Multiply Comms Objectives

- Raise awareness of the London Multiply programme among Londoners (19+) with no or low numeracy qualifications
- Highlight how the London Multiply programme is supporting Londoners to get the numeracy confidence and skills they need to access good work or further learning to help them with the financial pressures that so many are facing
- Highlight how Multiply can support employers to upskill employees at work
- To encourage and help build the confidence of Londoners with no or low qualifications to access numeracy training

## Target Audience

- Londoners 19+ with no or low qualifications, including care leavers, those with experience of criminal justice system, and parents; employers; statutory services; and community organisations.
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# COMMUNICATIONS

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## Comms Pack

- You will be provided with a comms pack which will provide guidance, assets and messaging to help you support the London Multiply programme
- Providers of the Multiply programme in London **must use both the Supported by Mayor of London Logo and Multiply Logo** prominently in all communications materials and public facing documents relating to funded activity

## Comms Planner

- We are developing a grid of key comms activities and we are encouraging providers to share case studies of Londoners who participated in Multiply to improve their skills, access good work or further learning, or progressed towards other positive social or economic outcomes.
  - We would like to use case studies in the following ways as part of the London Multiply programme:
    - On digital platforms and on social media
    - To produce photography and video ‘testimonials’ to support the promotion of the London Multiply programme.
    - In press engagement
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# COMMUNICATIONS

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## Possible Comms Moments

Date	Event
18 <sup>th</sup> November 2022	Public launch of London Multiply
<b>2023</b>	
5 <sup>th</sup> May	National Numeracy Day
9 <sup>th</sup> – 15 <sup>th</sup> May	Mental Health Awareness Week
15 <sup>th</sup> – 21 <sup>st</sup> May	Learning at Work Week
September	Checktember
November	Talk Money Week
November	Numbers Confidence Week

# NEXT STEPS

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- London Multiply public launch - 18th November
- Monthly ILR submission
- First GLA OPS data submission
- Monthly payments start- 14th November
- Meeting with provider manager to discuss Multiply programme
- Multiply provider forums
- Hear from providers on provision and support that they are excited about and upcoming events/comms activity
- Possible future commissioning, with engagement opportunities for providers

# QUESTIONS

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